



**South Central Illinois Regional Planning Development Commission**

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Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper, and Marion since 1972

**MINUTES MONTHLY BUSINESS MEETING**

**Harvest Room**

**Salem, IL**

**TUESDAY, March 26, 2024**

**Commissioners Present**

Mike Delonshaw	Clay County
David Johnson	Clay County
Herb Henson	Clay County
Michael Gill	Clay County
Michael Stanford	Clay County
Robert Bohnhoff	Effingham Co
David Campbell	Effingham Co
Larry Taylor	Effingham Co
Mike Brown	Effingham Co
Sasha Althoff	Effingham Co
Ricky Gottman	Fayette Co
Michael Kleinik	Fayette Co
Mack Payne	Fayette Co
Ben Bollman	Jasper County
Angela Fehrenbacher	Jasper County
Mike Hall	Jasper County
Tom Brown	Jasper County
Derek Sherman	Marion County
Gary Purcell	Marion County

**Commissioners Absent**

Barry Adair	Clay County
Norbert Soltwedel	Effingham Co
Jessica Barker	Fayette Co
John Roberts	Fayette Co
John Lotz	Fayette Co
Karen Booker	Jasper County
RJ Lindemann	Jasper County
Debbie Smith	Marion County
Tony Smith	Marion County
David Armbrust	Marion County
Janie Grimes	Marion County

**Guests Present:**

**Staff Present:** Luke Eastin, Executive Director  
Brooke Frederick, EDA Planner/Loan Portfolio Manager

Vice Chairman Taylor called the meeting to order at 6:56 p.m.

**ROLL CALL** (*Taken by signature sheet – see the list of attendees and absentees above*)  
Nineteen voting Commissioners attended and the Executive Director, constituting a legal quorum.

**RECOGNITION OF GUESTS/HEARING OF THE PUBLIC**

**APPROVAL OF MINUTES**

The Mission of the South Central Illinois Regional Planning & Development Commission is to  
Enhance Economic Development and Quality of Life for its Regional Citizens

✦ An Equal Opportunity Employer and Provider ✦

## **March 26th, 2024 Monthly Meeting**

Eastin asked if there was any discussion or changes concerning the March 26, 2024 Minutes. Taylor entertained a motion made by Gottman to approve the Minutes as amended. A second was made by Hall. *(Approved)*

## **BILLS & COMMUNICATIONS**

### **Upcoming Grant Deadlines & Submissions**

A new electric vehicle charging grant was just announced at the end of March. Nothing else had changed.

## **TREASURER'S REPORT**

### **Treasurer's Report from February 16, 2023, through March 15, 2023**

Eastin noted an expense for \$3,500 for the rest of the audit fees.

The Business Now Account has an ending balance of \$559,365.76 without ERTC funds. In a separate line item, ERTC funds are at \$140,112.92. The checking account sits at \$3,000.00. Accounts Receivable has \$27,317.55 as an ending balance. \$40,640.43 was in the EDA 301(b) account by the end of the period.

YTD showed \$335,502.86 in revenues and \$284,100.78 in expenses.

Page nine reflects the leave liability CD at \$65,024.30 with a total balance of all at \$516,682.01.

Total ending balance of RBI/CDI/TIX loans is \$1,857,655.39. The SBA loan balance is at \$791,602.71.

Taylor entertained a motion made by Gottman to approve the March Treasurer's Report. A second was made by Payne. *(Approved)*

## **STAFF REPORT**

### **2/16/2023 – 3/15/2024**

Many projects are in the process of being bid or have just been bid out. A CFG is currently under way for the Vanadalia Association of Churches' food pantry roof. Altamont's CDBG environmental has been submitted. Fayette County (obo Fayette Water) has to have an archaeological study done due to the project location having never been researched. Junction City and Vandalia's environmentals are almost completed, however the flood/wetplain locations are causing a delay. Grant agreements are being sent out for the awarded OSLAD projects. The Effingham County Business Resiliency grant was awarded although they did not receive the full amount requested. Crawford County Disaster Grant was awarded recently as well. Strong Communities awardees are moving along smoothly, especially in Salem.

## **COMMITTEE REPORT**

### **No Committee Meetings.**

## **New Business**

### **SCIRPDC FY-2023 Audit & Financial Statements**

Vice Chairman Taylor entertained a motion made by T. Brown to approve the FY-2023 audit. A second was made by Gottman. *(Approved)*

**Roof Maintenance**

Eastin noted that the roof was experiencing leaks at the office. A contractor has come in to look at the problem and expressed issues he found with prior installation in 2019. One quote had been submitted so far to repair 21 1/3 square feet of shingle at \$8,550. Discussion followed regarding potential issues surrounding the internal roof structure and plans to move forward. Vice Chairman Taylor entertained a motion made by Gottman to approve Eastin to obtain quotes and begin the work of fixing the issues so long as he had the approval of the finance committee. A second was made by T. Brown.

**OLD BUSINESS****SCIRPDC 101-Refresher Course-4/9/2024 2:00 P.M.**

The SCIRPDC refresher course will take place on April 9<sup>th</sup>, 2024 at 2:00 P.M. in the Effingham Public Library (Luttrell Room).

**Employment Retention Tax Credit (ERTC) Update**

Eastin spoke to the attorney assigned to SCIRPDC's case who advised that the commission pay back \$11,700 due to being overpaid in certain quarters. That money has since been sent back and the accurate amount of ERTC funds left is \$128,409. It is of the attorney's opinion that SCIRPDC should be done paying money back. A discussion followed regarding whether or not the funds should be moved to another interest-bearing account for the time being.

**ADJOURNMENT**

Eastin asked if anyone had anything to comment on or questions regarding the agenda. There being none, Taylor entertained a motion by Gottman to adjourn the February board meeting at 7:23 p.m. A second was made by T. Brown. *(Approved)*

**APPROVED THIS, THE 30<sup>th</sup> DAY OF April 2024 AD.**

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Jessica Barker, Corp. Secretary  
SCIRPDC

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Barry Adair, Chairman  
SCIRPDC