



South Central Illinois Regional Planning & Development Commission

120 Delmar Avenue / Suite A - Salem, Illinois 62881-2000

Phone: (618) 548-4234 Fax: (618) 548-4236 www.scirpdc.com

Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper and Marion since 1972

MINUTES – MONTHLY BUSINESS MEETING

TUESDAY, APRIL 25, 2017

JOE'S PIZZA & PASTA

EFFINGHAM, ILLINOIS

Commissioners Present

Trevor Bissey	Clay County
Ernie Garbe	Effingham County
David Campbell	Effingham County
Norbert Soltwedel	Effingham County
Larry Taylor	Effingham County
Sasha Althoff	Effingham County
Lloyd Stanley	Fayette County
Jeff Beckman	Fayette County
Angela Fehrenbacher	Jasper County
Ken Larimore	Jasper County
Pat Burtch	Jasper County
Tom Brown	Jasper County
Erwin Hahn	Marion County
Chet Burks	Marion County
David Armbrust	Marion County
Mark Gibson	Marion County

Guests Present: Amy Tarr, Midland Institute for Entrepreneurship

Staff Present: James Patrick, Executive Director
Jeanne Dunahee, Assistant

Chairman Soltwedel called the meeting to order at 7:00 p.m. He reported that the Agenda is revised under VIII. Old Business – ALRC should be replaced with Executive Committee.

ROLL CALL *(Taken by signature sheet – see the list of attendees above)*

Sixteen voting Commissioners attended, constituting a legal quorum. Soltwedel asked if there was any further business. There being none, he moved on to the Recognition of Guests.

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC

Patrick introduced Amy Tarr of Midland Institute for Entrepreneurship from Newton, Illinois in Jasper County. Tarr explained that she spends half her day as a facilitator for Jasper CEO (Creating Entrepreneurial Opportunities) and the second half at the Midland Institute for Entrepreneurship. Midland is actually the group that supplants the CEO programs throughout the nation. They are in four states and have 44 programs looking to expand in Michigan and Tennessee in the next year or two.

The institute provides training, materials, content, mentoring, and guidance for CEO programs. Institute staff members work closely with business, school, and community leaders in the establishment and launch of CEO programs. Staff members then work closely with CEO boards and facilitators in the ongoing work of the program in each community. The local business community partners with area schools to create project-based experiences for students by providing funding, expertise, meeting space, business tours, and one-on-one mentoring. Students are taught to shake hands, look you in the eye and carry on a short conversation, this is called the WOW. The focus is to create a student that is a learner, a doer, a connector and a communicator. The students visit area businesses, learn from guest speakers, participate in a class business, write business plans, and start and operate their own businesses. She reported that the business concepts learned through the experiential CEO class are critical; the 21st century skills of problem-solving, teamwork, self-motivation, responsibility, higher-order thinking, communication, and inquiry are at the heart of a student's development throughout the course. Also, the CEO Program is funded by business investors, open to high school juniors and seniors; selects students through a rigorous application process; serves students from public and private high schools; meets for 90 minutes each day; provides two high school credits; utilizes area businesses as classrooms; visits dozens of area businesses each year; hosts 50-60 guest speakers each year; provides the opportunity for each student to start their own business; provides a mentor from the business community for each CEO student; and hosts an annual trade show to showcase student businesses. Tarr answered a few questions, then left business cards.

APPROVAL OF MINUTES

March 28, 2017 Monthly Meeting

Soltwedel asked if there were any questions or comments concerning the Minutes of March 28, 2017. There being none, a motion was made by Garbe to approve the Minutes as written, and a second was made by Gibson (*Approved*).

BILLS & COMMUNICATIONS

Upcoming Grant Deadlines and Submissions

Patrick referred to page five, reporting that the staff will find out in the next two days when CDBG grants will be due. Shaw, Eastin and Patrick will be attending a two day CDBG workshop, Wednesday/Thursday – April 26th and 27th to learn about grant changes such as environmental clearances and possibly official announcements on Housing Rehabilitation Grants.

By-Law Updates per SBA

Patrick referred to pages 6-22 reporting the By-Laws updates were in red and the Executive Committee approved the revisions, immediately after the regularly scheduled board meeting on March 28, 2017. He noted that the updates were required by SBA and provided much of the wording to be used on the 11 issues to change and stay in compliance. Patrick noted that was all he had to report under Bills & Communications. Soltwedel asked if there were any questions, there being none entertained a motion to adopt and accept the By Laws as revised. A motion was made by Beckman and Stanley (*Approved*). Soltwedel then asked for a motion to approve the Bills and Communications as presented. A motion was made by Campbell and a second from Beckman (*Approved*).

TREASURER'S REPORT

March 16, 2017 – April 15, 2017 Commission Financial Report

Patrick referred to page 23-29, bringing attention to checks #31604, and #31617. Checks written from March 16th through April 15th totaled \$33,647.88. Patrick moved on to page 24, reporting the activity on the Business Now Account, Checking Account, Accounts Receivables, the EDA 301 (b) Account. He then moved on to page 25, reporting the EDA Title IX RLF Account and the Title IX

RLF Savings Account activities and the Title IX RLF Sequestered Account and the RBI/CDI Account. Patrick moved on to pages 26 through 28 reporting the Year-to-Date Financial Statement, Revenue Update on CD's and on the Loan Portfolio Report. He reported that the City of Kinmundy loan payment was due April 10th and a payment has not been made, therefore they were past due as of the 22nd. Kinmundy has been notified and a check is forthcoming. Patrick moved on to page 29, reporting the breakdown on Sleep Stores, Inc. loan payments and ending balance of \$40,229.02. Patrick asked if there were any questions concerning the Treasurer's Report. Soltwedel ask if there were any more questions, there being none, a motion was made by T. Brown to accept the Treasurers Report as presented and seconded by Armbrust (*Approved*).

STAFF REPORTS

March 16, 2017 – April 15, 2017

Patrick reported that all is going smoothly and the staff is gearing up for another CDBG season. The Commission has one of three Public Infrastructure grants awarded and it was for Oconee Township (Fayette Water) in Fayette County (this year only 40 of 80 grants were awarded a 50% award ratio of versus the approximate 60-70% award ratio in years past. He noted there were fewer grants submitted). The Commission is awaiting Housing Rehabilitation Grant announcements, which 19 of 37 have been submitted for signature by the Director of DCEO. The Housing Rehabilitation Grants have been sent to the director of DCEO for sign-off. Eastin continues to work on Teutopolis TIF as his main project. He and Patrick have also fulfilled EDAs request for additional documentation for the District Planning Grant so that it can be officially awarded. The grant was submitted in December 2016 (early submission request by EDA) to be awarded April 1st and once again waiting on EDA. The HSTP budget and paperwork was turned in January 2017 and have not heard anything from IDOT. This grant will begin its next two year cycle July 1st, 2017. He reported that Farmweld, in Teutopolis, was awarded after waiting eight months. The Commission is awaiting for the Village of Farina board to pass the TIF before moving forward on Farina Farms. The City of Altamont's Emergency Set Aside Grant will be turned in on Wednesday, April 26th for the Division Street storm sewer and road improvements project. Soltwedel ask if there were any questions or comments concerning the staff reports. There being none, a motion was made by Larimore to approve staff reports as present and a motion was seconded by Burks (*Approved*).

COMMITTEE REPORTS

ALRC report on Altamont's \$120,000 CDI Loan

Patrick reported the ALRC members met and discussed the City of Altamont's \$123,000 CDI Loan Application on Tuesday, April 18th, which was approved with 6 yays, 0 nays, 1 abstention and 3 absent. Patrick explained, to the full board members present, the project's implementation with funds expected from a Community Development Block Grant, the IDOT from the Economic Development Program/Truck Access Route Program funds and the City's General Fund for a total of \$737,355 in actual construction costs, \$20,000 general administration and \$185,059 engineering cost, for a total project cost of \$942,414. Ballots were cast resulting in 15 yays, 0 nays and 1 abstention. (*Loan Approved*).

OLD BUSINESS

Approval of Revised SCIRPDC By-Laws by ALRC

Approved under Bills & Communications

NEW BUSINESS

Vote on Altamont's CDI Loan for storm/sewer/street replacement

Approved under Committee Reports

ADJOURNMENT

A motion was made by Taylor and seconded by Gibson, to adjourn the Commission's monthly business meeting held on April 25, 2017 (*Approved*). The meeting was adjourned at 7:45 p.m.

APPROVED THIS, THE 30th DAY OF MAY, 2017 A.D.

Herb Henson, Corporate Secretary
SCIRPDC

Norbert Soltwedel Chairman
SCIRPDC