



South Central Illinois Regional Planning Development Commission

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Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper, and Marion since 1972

MINUTES MONTHLY BUSINESS MEETING

Effingham Event Center/KC Hall

Effingham, IL

TUESDAY, April 25, 2023

Commissioners Present

David Johnson	Clay County
Herb Henson	Clay County
Barry Adair	Clay County
Mike Stanford	Clay County
Norbert Soltwedel	Effingham Co
Larry Taylor	Effingham Co
David Campbell	Effingham Co
Ernie Garbe	Effingham Co
Mike Brown	Effingham Co
Mack Payne	Fayette Co
Michael Kleinik	Fayette Co
Ricky Gottman	Fayette Co
Ben Bollman	Jasper County
Mike Hall	Jasper County
Tom Brown	Jasper County
Angela Fehrenbacher	Jasper County
Karen Booker	Jasper County
RJ Lindemann	Jasper County
David Armbrust	Marion County
Gary Purcell	Marion County
Tony Smith	Marion County
Janie Grimes	Marion County

Commissioners Absent

Michael Gill	Clay County
Sasha Althoff	Effingham Co
Jessica Barker	Fayette Co
John Roberts	Fayette Co
John Lotz	Fayette Co
Derek Sherman	Marion County
Debbie Smith	Marion County

Guests Present:

Staff Present:

James Patrick, Executive Director

Brooke Frederick, EDA Planner II/Loan Portfolio Manager

Chairman Adair called the meeting to order at 6:59 p.m.

ROLL CALL (Taken by signature sheet – see the list of attendees and absentees above)

The Mission of the South Central Illinois Regional Planning & Development Commission is to
Enhance Economic Development and Quality of Life for its Regional Citizens

✦ An Equal Opportunity Employer and Provider ✦

Twenty-two voting Commissioners attended and the Executive Director, constituting a legal quorum.

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC

APPROVAL OF MINUTES

March 28, 2023, Monthly Meeting

Patrick asked if there was any discussion or changes concerning the March 28, 2023 Minutes. He noted that one commissioner was listed as attending and absent which would be corrected before being signed. There being no further amendments, Adair entertained a motion made by T. Brown to approve the Minutes as amended. A second was made by Taylor. *(Approved)*

BILLS & COMMUNICATIONS

Upcoming Grant Deadlines & Submissions

Four applications were submitted on 4/25 for the Lead Service Line grant. The next CDBG-PI cycle is anticipated to open in December 2023 with this year's awards expected to be announced in June or July 2023. Housing Demolition grants will be opening soon, however, there is no official timetable. The HSTP grant is finishing up soon and IDOT expects to get SCIRPDC a budget so they can reapply. The EDA grant has been submitted and is awaiting a decision on approval.

Surveys to Trisha Lund for CEDS Submission

Patrick reminded the commissioners to turn in their paperwork in order for SCIRPDC to complete the CEDS Assessment for the EDA grant.

St. Elmo ITEP Awarded

SCIRPDC found out last week that St. Elmo's ITEP grant has been awarded. The funding will be used for updates to the downtown. They were awarded \$610,000 and, because they were a low-income community, only had to provide a 20% match. The ITEP is typically on a yearly cycle for eligible projects such as sidewalks, downtown improvements, and updates to biking or walking paths. There was discussion about whether or not the match can be in-kind or had to be cash. Patrick wasn't sure if it had changed but did say that they used to allow it.

Awarded CDBG Grants for PY-2022 Awaiting Environmental Clearance

The three awarded CDBG applications are awaiting environmental clearance. Patrick mentioned that they had 90-days from announcement to submit them and are hoping for a response soon.

Ramsey Interconnect to be rebid

Ramsey Interconnect has to be rebid because the engineer's quote was around \$722,000 and bids came in at \$1.5 million. Price increases are due to the busy schedules of contractors.

TREASURER'S REPORT

Treasurer's Report from March 15, 2023, through April 14, 2023

On p. 6, under March 30th, item 34087 is an expense for carpet cleaning. Underneath that is a disbursement of \$2,903.32 for a fireproof filing cabinet and copy paper. April 4th reflects a charge of \$14,307 for equipment, advertising, fuel, software, supplies, etc. to US Bank. This cost includes a graphics printer, computers, iPad, roofing work, and a plotter. The computers will be installed on Friday

and everything else has been received. Item number 34095 with JK Computer Solutions Inc., is an expense (\$3,045.59) for switching over the email and website hosting service. On April 12th, there was a disbursement of \$538.00 to ESRI for an online subscription to GIS. Another charge to JK Computers (item number 34103, \$2,921.33) is for the installation of new GIS equipment. Patrick noted that due to this cycle of EDA funding ending, SCIRPDC's spending was about \$20,000 higher than usual. Actual amount of checks written was \$73,446.49. With depreciation, it was \$73,453.46.

On p. 7, the Business Now Account, had \$7,535.75 and \$3,475.18 taken out for RBI/CDI and TIX Administration Fees. After \$74,279.47 was transferred to the checking account, the ending balance came to \$369,791.99. After checks written, the ending balance in the account was \$3,000.00. Accounts Receivable had two HSTP payments taken out. IDOT informed SCIRPDC that as soon as the federal money came through, they would be reimbursed. That left the account with \$63,074.98. The EDA 301(b) had an expense reimbursement of \$26,397.26 providing an ending balance of \$25,199.10. The EDA Supplement grant received a 90-day no-cost extension. That account had \$43,704.44 as of April 15th.

On p. 8, in the EDA Title IX RLF Account, after all payments made and a withdrawal of \$3,475.18 for administrative fees, \$5,237.49 was left in the account. With interest earned, the TIX Savings Account had \$159,096.80. In RBI/CDI, the ending cash balance was \$22,903.14.

Page 9 reflects YTD revenues as \$891,612.85 or 86.87% of the budget. Expenditures are sitting at \$425,552.83 or 46.01%.

On p. 10, Patrick noted that item #3 came due and was just rolled over for another eighteen months with a 4.6% APR. Interest earned for the month was \$1,072.19 for an ending balance of \$498,924.33.

Page 11 shows all loan recipients paying as agreed. The current balance on RBIs was \$1,281,184.30 with a 3.31% interest rate. CDI loans were sitting with interest at 3.00% and \$211,556.25. Patrick mentioned that there was money in this account to loan out to communities. TIX loans had a current balance of \$491,630.21 with a blended interest rate of 3.00%. The ending balance of all loan programs with the exception of one is \$1,984,370.76 at 3.03%. The 504 loan balance is sitting at \$864,646.71. The total ending balance is \$2,849,017.47.

Adair entertained a motion made by Gottman to approve the Treasurer's Report. A second was made by Garbe. *(Approved)*

STAFF REPORT

03/15/2023 – 4/14/2023

Centralia has approved SCIRPDC to write its Comprehensive Plan. All recently submitted grants with the exception of one, Patrick expects to hear about in June or July. Nine applications were awarded. There are no loan prospects at this time.

COMMITTEE REPORT

No Committee Report.

OLD BUSINESS

Innovation Refunds

Patrick heard from Innovation Refunds regarding the ERC payments. They will be disbursed in four to six weeks and the company SCIRPDC went through will receive about 25% for their work.

New Tenant

Patrick noted that the new tenant, a chiropractor, is currently moving in. He has asked the contract to be written as a one-year with a three and six-year extension to be added in. The rent amount was raised from \$750 to \$900/month since rates don't tend to get raised while they are leasing. One commissioner asked how utilities were set up. Patrick said that tenants pay their utilities and taxes.

New Business

No New Business.

Discussion and Comments

One commissioner had some questions about funding for broadband. Adair clarified the information on it.

ADJOURNMENT

Patrick asked if anyone had anything to comment on or questions regarding the agenda. There being none, Adair entertained a motion made by Garbe to adjourn the April board meeting. A second was made by Taylor. *(Approved)*

APPROVED THIS, THE 30th DAY OF May 2023 AD.

Jessica Barker, Corp. Secretary
SCIRPDC

Barry Adair, Chairman
SCIRPDC