



South Central Illinois Regional Planning Development Commission

120 Delmar Avenue / Suite A - Salem, Illinois 62881-2000

Phone: (618) 548-4234 Fax: (618) 548-4236 www.scirpdc.com

Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper and Marion since 1972

**MINUTES – MONTHLY BUSINESS MEETING
TUESDAY, AUGUST 29, 2017
RYAN’S STEAKHOUSE
EFFINGHAM, ILLINOIS**

Commissioners Present

David Johnson	Clay County
Sasha Althoff	Effingham County
Larry Taylor	Effingham County
Norbert Soltwedel	Effingham County
David Campbell	Effingham County
Mike Brown	Effingham County
Glenn Gurtner	Fayette County
Lloyd Stanley	Fayette County
Rick Gottman	Fayette County
John Lotz	Fayette County
Jeffrey Beckman	Fayette County
Jason Warfel	Jasper County
Ken Larimore	Jasper County
Angela Fehrenbacher	Jasper County
Mike Hall	Jasper County
Erwin Hahn	Marion County
Mark Gibson	Marion County
Janie Grimes	Marion County
David Armbrust	Marion County

Guests Present: None

Staff Present: James Patrick, Executive Director
Jeanne Dunahee, Administrative Assistant

Chairman Soltwedel called the meeting to order at 7:00 p.m.

ROLL CALL *(Taken by signature sheet – see the list of attendees above)*

Nineteen voting Commissioners attended and the Executive Director present constituting a legal quorum. Patrick then introduced Mike Hall as the newest Jasper County Commissioner. Soltwedel asked if there was any further business. There being none, he moved on to the Recognition of Guests.

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC - None present

APPROVAL OF MINUTES

July 25, 2017 Monthly Meeting

Soltwedel ask if there were any questions or comments concerning the Minutes of July 25, 2017. There being none, a motion was made by Beckman to approve the Minutes as presented, and a second made by M. Brown (*Approved*).

BILLS & COMMUNICATIONS

EDA Planning District Planning Grant Update

Patrick mentioned at the July 25, 2017 monthly business meeting that he confirmed by email that the EDA planning grant was in the final authorization stage. The Commission received the new FY-2017 grant which will expire April 1, 2020. The contract was accepted on August 18th. The Commission has made its first draw down of the \$52,500 for the first two-quarters and the third-quarter due to a possible Federal Budget impasse in October 2017, which would prevent drawdown during third quarter if that happened.

Upcoming Grant Deadlines and Submissions

The Commission staff are gearing up for CDBG season. This fiscal year DCEO will have a two-day workshop to go over rule changes to grant writing in September, and the grants will be due December 15, 2017. Patrick noted he would keep the board up to date on any major changes. Also, staff will be gearing up for Assistance to Firefighter Grants which will be opening toward the end of October. He noted that Illinois may not bond for OSLAD grant this year, so allocations may not be seen till spring 2018.

Human Service Transportation Planning Contract Update

Terri Finn, HSTP Coordinator, was laid off for the first week in July 2017 in absence of a new contract. Friday, July 7th Patrick receive a call from John Marrella, the Bureau Chief of IDOT relaying to bring Finn back to work. Marrella gave preauthorization authority to bring her back and he would be backdating the contract to begin July 1, 2017. Patrick contacted the bureau weekly in August reminding them a new contract was needed as soon as possible. The Commission receive the new HSTP contract on August 25, 2017 covering July 1, 2017 through June 30, 2019.

Elected Officials Training

The Greater Wabash Planning Commission & the South Central Illinois Regional Planning & Development Commission conducted an Elected Official Training. There were great speakers attending, who included: the Director of DCEO and the Illinois Comptroller Susana Mendoza, Representative Reis, etc. Patrick noted several SCIRPDC Commissioners attended as well. He noted there were a total of 71 people in attendance from across the entire 12 counties combined. Comments were made from those who attend the training if there were plans for a training next year. Chairman asked if there were any questions concerning Bills & Communications. There being none a motion was made by Stanley to accept the Bills & Communications as presented, which was seconded by Gibson (*Approved*).

TREASURER'S REPORT

July 16, 2017 – August 15, 2017 Commission Financial Report

Patrick referred to page six, bringing attention to checks #31739 and #31757. Checks written from July 24 through August 15 totaled \$43,150.65. Patrick moved on to page seven, reporting the activity on the Business Now Account, Checking Account, Accounts Receivables, and the EDA 301(b) Account. He then moved on to page eight, reporting the EDA Title IX RLF Account and the Title IX RLF Savings Account activities and the Title IX RLF Sequestered Account and the RBI/CDI Account. He moved on to pages nine through 12 reporting the Year-to-Date Financial Statement, Financial Projections July to August 2017, Revenue Update on CD's, the Loan Portfolio Report and the breakdown on Sleep Stores, Inc. Patrick reported payment of \$1,134.19 made to Antonik for work on Sleep Stores, Inc. He talked to Antonik, who noted the Proof of Claim would be submitted by September 18, 2017. After some discussion, Soltwedel ask if there were any questions, there being none, a motion was entertained by Gottman to accept the Treasurers Report as presented and seconded by Armburst (*Approved*).

STAFF REPORTS

July 16, 2017 – August 15, 2017

Patrick reported on page 13, bringing the attention to the project information section of the report. He reported Luke had completed two great projects, 1) being the interactive regional map on the Commission website which gives a lot of useful demographic information, and 2) the Commission completed the TIF district for Teutopolis which Luke led as well. The Commission was awarded the EDA Planning Grant and the Altamont Set-Aside Public Infrastructure Grant which was partnered with CDI Loan funds for Division Street. Patrick reported the bad news was that the Commission was not awarded the GIS grant through USDA. USDA Illinois only awarded \$375,000 in two grants and had \$2m in requests. Instead, Luke and Patrick approached EDA about the same exact project, and EDA showed interest in exploring the project which would map/match the Commissions industrial cluster. Soltwedel ask if there were any questions concerning the Staff Reports as presented. There being none he entertained a motion from Larimore to accept the Staff Reports as presented and seconded by Althoff (*Approved*).

COMMITTEE REPORT

Operation & Budget Committee Meeting

Patrick reported that on August 23rd the Operation & Budget Committee members. There were six in attendance and 4 absent from the meeting. After reviewing the budget, recommendations were made to approve the budget by a vote of six yay, zero nay and 4 absents. Patrick ask if any of the committee members wished to comment on the meeting discussion. No comments. Patrick noted that he is currently putting numbers together to show the effects that Shaw's retirement will make on the budget going forth.

Approval of FY-2018 Indirect Cost Allocation Plan & Annual Budget

Soltwedel ask if there were any questions concerning the operation & budget committee recommendations. Gottman commented that since action was made through the

committee, he approved the Operation & Budget Committee's recommendations as presented and made a motion to approve it as presented, Gibson seconded the motion (*Approved*).

OLD BUSINESS

Sleep Stores, Inc.

Patrick reported that the Commission's Proof of Claim against Sleep Stores, Inc. will be filed no later than September 18th, per Doug Antonik. He will keep the board members up to date on the progress of the situation.

NEW BUSINESS

Discussion of Annual Dinner Meeting Location (Effingham County)

Jeanne ask for suggestions from the Commissioners present where they wished to hold the 45th Annual Dinner Meeting in Effingham County. After some discussion, it was decided to hold the dinner meeting at the Elk's Lodge with Deb's Catering preparing the meal. Jeanne said she would make meeting arrangements with both places and prepare to share results with the board members at the September 26th meeting.

ADJOURNMENT

A motion was made by Johnson and seconded by Beckman, to adjourn the Commission's monthly business meeting held on August 29, 2017 (*Approved*). The meeting was adjourned at 7:28 p.m.

Herb Henson, Corporate Secretary
SCIRPDC

Norbert Soltwedel, Chairman
SCIRPDC