



**South Central Illinois Regional Planning Development Commission**

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*Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper and Marion since 1972*

**MINUTES MONTHLY BUSINESS MEETING  
TUESDAY, FEBRUARY 27, 2018  
UNIVERSITY OF ILLINOIS - EXTENSION  
EFFINGHAM, ILLINOIS**

**Commissioners Present**

David Johnson	Clay County
Phil Wiley	Clay County
David Campbell	Effingham County
Mike Brown	Effingham County
Sasha Althoff	Effingham County
Larry Taylor	Effingham County
Ernie Garbe	Effingham County
Norbert Soltwedel	Effingham County
Rick Gottman	Fayette County
Lloyd Stanley	Fayette County
John Lotz	Fayette County
Jeffrey Beckman	Fayette County
Angela Fehrenbacher	Jasper County
Mike Hall	Jasper County
Ken Larimore	Jasper County
Pat Burtch	Jasper County
Tom Brown	Jasper County
Chet Burks	Marion County
Erwin Hahn	Marion County
David Armbrust	Marion County
Mark Gibson	Marion County

**Guests Present:** Walt Barenfanger – to replace Commissioner Lloyd Stanley upon his retiring at March 27, 2018 board meeting

**Staff Present:** James Patrick, Executive Director  
Jeanne Dunahee, Administrative Assistant

Chairman Gottman called the meeting to order at 7:00 p.m.

**ROLL CALL** (*Taken by signature sheet – see the list of attendees above*)

Nineteen voting Commissioners attended along with the Executive Director constituting a legal quorum.

**RECOGNITION OF GUESTS/HEARING OF THE PUBLIC** - Patrick introduced Walt Barenfanger, from Fayette County, who will be appointed to join the board in April 2018 as replacement for Lloyd Stanley.

## **APPROVAL OF MINUTES**

### **January 30, 2018 Monthly Meeting**

Gottman ask if there were any questions or comments concerning the Minutes of January 30, 2018 board meeting. There being none, a motion was made by Taylor to approve the Minutes as presented, with a second made by Soltwedel (*Approved*).

## **BILLS & COMMUNICATIONS**

### **Upcoming Grant Deadlines and Submissions**

Patrick referred to page five, reporting the staff is waiting on the IDNR grants to be bonded and the announcement from DCEO when grants will be due in their offices for 2018. He reported that he emailed SCIRPDC board members and regional officials about an EDA visit in the Commission's offices, from Darrin Fleener. Fleener spoke with Luke and James about their concerns with EDA and how they believe EDA can become more useful to the regional organization, James stated one being the timelines of EDA Infrastructure grants. Fleener stated that the new administration has the EDA infrastructure grants on tight performance standards and are not giving EDA any more money or staff to meet such standards. He said EDA has reduced the timeline from grant submission to award from 9-months to approximately 90-120 days. The Trump administration informed EDA know that if they didn't meet the timelines that they would be zeroed out in the federal budget and speaker Ryan has agreed. EDA stated that the bureau has been meeting the performance standards. Patrick noted he believed that EDA has again become a useful economic development tool that allows up to \$3 million in funds at a 50% match. The match can be with IDOT, CDBG, TIF and other non-federal funds. Patrick reported that he was ask to be a peer director to West Central Development Council, in Jersey who are willing to pay for services rendered, as there is a possibility of them losing their District Planning Grant.

### **Title IX RLF & Sequester Account Discussion**

Patrick referred to pages 6-7; reporting that the EDA Director decided to give the Commission a modified version of disallowance called a partial disallowance. The Commission has returned to EDA the requested portion of the Title IX funds in the amount of \$511,375 and by doing so the Commission also removed its portion of the pro-rata matching share originally funding grant dollars for the Title IX RLF program. According to rules set by federal code, the pro-rata matching share could not be preserved for lending and therefore removed from the sequestered account. EDA reported that those funds are available for the Commission to use as they see fit. Patrick asked EDA if those funds could be used for lending purposes, and EDA RLF Director said it was not worth the paperwork to do so. Therefore, the funds in question were moved to the general fund as a welcomed cushion for operation.

## **Current Grant Projects**

Patrick reported that the Economic Development CDBG for Flora, on behalf of NAL has been submitted to DCEO for a requested \$697,390. The Commission however, did not submit the Economic Development CDBG for St. Elmo on behalf of Pinnacle because of the lack of required income surveys for the grant. Pinnacle and the employees are in labor negotiations and either the labor force refused to fill out the surveys or the company did not want to aggravate negotiations by having the employees fill out the required income surveys for DCEO. The Commission received both stories, therefore the grant has not and probably will not be submitted. The Commission also submitted nine (9) CDBG grants, including the Flora NAL grant for possible award. USDA has invited the City of Kinmundy for a full Community Facility Grant application for a police car, which Luke is working on. The City of St. Elmo requested the Commission staff to author a pre-application for a police car through USDA and as of the first week in February submitted Assistance to Firefighter grant application for the City of St. Elmo, for a thermal camera, as well. Jeanne and James are working on an additional RBI loan application, with a possible CDI loan application for one of our communities in addition to the two loans on the agenda. Staff are speaking with a community on updating their comprehensive plan and creating an additional TIF simultaneously. Patrick asked if there were any questions concerning Bills & Communications. There being none, Gottman entertained a motion from M. Brown to accept the Bills & Communications as presented, followed by a second motion from Garbe (*Approved*).

## **TREASURER'S REPORT**

### **January 16, 2018 – February 15, 2018 Commission Financial Report**

Patrick reported on page 8, noting that checks written from January 16th through February 15<sup>th</sup> totaled \$46,270.15. He mentioned check number 31944 to Susan Lyons, CPA in the amount of \$7,500 was payment for the FY-2017 Agency-wide Audit Report. He asked if there were any questions concerning checks written. There being none, moved on to page 9, reporting the activity on the Business Now Account, Checking Account, Accounts Receivables, and the EDA 301(b) Account. Gibson informed those present that the First Bank facility in Salem had been sold to Peoples National Bank in Newton, therefore the EDA 301(b) account may need to be looked into. He then moved on to page 10, reporting the EDA Title IX RLF Account, the Title IX RLF Savings Account activities and the Title IX RLF Sequestered Account and the RBI/CDI Account. Patrick proposed, per lack of available funds in the RBI/CDI Account, that a CD, at the First National Bank in Effingham be cashed in and deposited into the RBI/CDI Account making enough funds available to lend for two upcoming loan applicants. Approximately \$288, more or less, in penalties will be applied for cashing in the CD early. He mentioned funds will also be needed to be taken out of that account to pay the USDA loan payments due on June 6<sup>th</sup>. Patrick also proposed, when needed, take \$30,000, serving as an in-house loan, out of the general fund which would save the Commission approximately \$1,700 in penalties for another CD being cashed in early. Patrick asked if there were any questions. There being none, a motion was entertained which M. Brown made to cash in the first CD and take the \$288 penalty and then make

an in-house loan of \$30,000 from the general fund in order to funds the two loans and make the USDA payment in June. A second was made by T. Brown (*Approved*). Patrick moved on to pages 11-13 reporting the Year-to-Date Financial Statement, Revenue Update on CD's, and the Loan Portfolio Report. Patrick reported under Title IX Loan Recipients, the current balance reported on RCW Endeavor, Inc. should read \$54,153.46, not \$31,275.71. There was a drawdown made for \$22,877.75 during the reporting period. He also reported under the Section 504 Loan Recipients, the Debt Management Fee for TDL Group, Inc. was reduced due to TDL achieving its five-year interval status with SBA. The CSA Fees collected on the outstanding balance of the Note reduced by \$139.88 for the next five years, this brought the fees collected for the month to \$1,111.79. Gottman asked if there were any questions, there being none, a motion was entertained by Stanley to accept both Treasurers Reports as presented and seconded by Wiley (*Approved*).

### **FY-2017 Audit and Year-End Financial Reports**

Patrick reported he met with auditor, Susan Lyons, in early February, concerning the Commissions FY-2017 Audit/Year-End Financial Reports. Lyons reported zero significant findings during the audit and only stated the Commissions normal material weaknesses of not having a certified CPA on staff were noted. He noted, at the January 27<sup>th</sup> board meeting he guided those present to page 40, as it gives the most simplistic outline of the Commission's finances. The revenues were missed by 2.8% and the Commission came in under expenses by 5.2%. Patrick then opened the floor to any questions or concerns regarding the audit report. There being none, Gottman entertained a motion by Armbrust to accept the FY-2017 Audit and Year-End Financial Reports as presented and seconded by Garbe (*Approved*).

### **STAFF REPORTS**

#### **January 16, 2018 – February 15, 2018**

Patrick referred to pages 14-16 and opted not to elaborate on the staff report, and asked board members if there were any questions or comments. There being none, Gottman entertained a motion by Gibson to accept the staff reports as written and seconded by Hall (*Approved*).

### **COMMITTEE REPORT**

#### **ALRC Recommendations on TIX Loan Appl's on LL Williams Trucking, LLC and Rick Adams, Adams Power Equipment, LLC**

Patrick presented the lending information on LL Williams Trucking, LLC before the board members present. After little discussion, secret ballots were cast resulting in 21 yays, 0 nays, and 0 abstained votes to accept the Title IX Loan move forward for closing. He also presented lending information on Adams Power Equipment, LLC to the board members present. After some discussion, secret ballots were cast resulting in 18 yays, 1 nay, and 2 abstained votes to accept the Title IX Loan move forward for closing. A full board

motion was then entertained by Gottman, a motion was made to accept both loan application requests move for closing by Taylor and seconded by M. Brown *(Approved)*.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

A motion was made by Beckman and seconded by Campbell, to adjourn the Commission's monthly business meeting held on February 27, 2018 (Approved). The meeting was adjourned at 7:28 p.m.

**APPROVED THIS, THE 27th DAY OF MARCH, 2018 A.D.**

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Herb Henson, Corporate Secretary  
SCIRPDC

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Rick Gottman, Chairman  
SCIRPDC