



South Central Illinois Regional Planning Development Commission

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**MINUTES MONTHLY BUSINESS MEETING
TUESDAY, JANUARY 30, 2018
DENNY'S
SALEM, ILLINOIS**

Commissioners Present

David Johnson	Clay County
Herb Henson	Clay County
David Campbell	Effingham County
Mike Brown	Effingham County
Sasha Althoff	Effingham County
Larry Taylor	Effingham County
Rick Gottman	Fayette County
Lloyd Stanley	Fayette County
Glenn Gurtner	Fayette County
Jeffrey Beckman	Fayette County
Angela Fehrenbacher	Jasper County
Mike Hall	Jasper County
Jason Warfel	Jasper County
Pat Burtch	Jasper County
Tom Brown	Jasper County
Chet Burks	Marion County
Erwin Hahn	Marion County
David Armbrust	Marion County
Tom Ashby	Marion County

Guests Present: None

Staff Present: James Patrick, Executive Director
Jeanne Dunahee, Administrative Assistant

Chairman Gottman called the meeting to order at 7:00 p.m.

ROLL CALL *(Taken by signature sheet – see the list of attendees above)*

Nineteen voting Commissioners attended along with the Executive Director constituting a legal quorum.

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC - None present, Patrick informed the Commissioners of the passing of Mayor Bob Tackitt, asking for thoughts and prayers to be given to his family and the City of Flora. He noted Bob was a great man and great leader.

APPROVAL OF MINUTES

November 28, 2017 Monthly Meeting

Gottman ask if there were any questions or comments concerning the Minutes of November 28, 2017. There being none, a motion was made by Taylor to approve the Minutes as presented, with a second made by Burtch (*Approved*).

BILLS & COMMUNICATIONS

Upcoming Grant Deadlines and Submissions

Patrick reported on page five, the IDNR programs: the Recreational Trails Program is accepting grant applications until the March 1, 2018 deadline. All other programs listed under the note section have not been bonded for by the State of Illinois and have been suspended. The support person for these projects had no idea when or if they would be bonded for. He reported that the USDA grants turned for member local governments are on hold until a permanent federal budgetary allocation has been made. Also, reported the IDOT EDP/TARP money has been allocated but FY-2018 funds are already gone and are now using FY-2019 money. Reasoning is that the State Politicians used these funds to bail out the Chicago Mass Transit System. Patrick explained the Commission was affected and DCEO is working with the Commission as they can. The Commission had two large economic development projects, one for the City of Flora and other for the City of St. Elmo with St. Elmo requesting EDP TARP funds but the wait may take two years or longer to receive. The Commission staff proposed its case to DCEO which resulted in a waiver to the ceiling of \$1.5 million for the projects, but noted they could not continue to do so on every project.

2018 Per Capita Contributions Received

Patrick reported that all 2018 Per Capita Contributions have been received.

Thompson Sleep Store, Inc.

Patrick noted he recently contacted Attorney, Doug Antonik who reported there was no update and still in the que waiting for the trustee for possible disbursement of funds to us, as are other creditors.

Title IX RLF Discussion

Patrick referred to pages 6-7; reporting that on December 15th the Commission received a letter from EDA informing their non-compliance status or not EDA's Capital Utilization Rate of 75% for more than three reporting periods. Because of this, EDA has a right to disallow and recover the portion of excess funds within the RLF, especially the sequestered money. Patrick submitted a response letter and phone call from Catherine Canavan, EDA RLF Administrator, which resulted in a very informative conversation. Canavan noted that because the Commission has two loans in the que and one more planned, she would propose to EDA's Director that the Commission keep the RLF. She did explain that it was the Director's decision, not hers, but a modified portion of the funds may be relinquished but not in total disallowance. She said that EDA could deduct the two loans in the que and modify the remaining funds where the Commission would have money for two future loans. Patrick mentioned that two items that came out of the conversation was: 1) the administration will be increasing funds for promoting the EDA loan program; and 2) that going forth; the capital fund utilization rate has been changed to 50% in place of the

original CFR mandating a 75% capital utilization rate. Patrick reported to Canavan that he would deliver a new RLF Plan by March 31st. Patrick asked the Areawide Loan Review Committee members to mark their calendars for February 20 or 21st for reviewing of two Title IX loans and March 20 or 21st for review of the Commission's RLF Title IX Lending Plan. A power point handout provided, those present, 15 factors used to score the RLF plan. Patrick explained each factor noting that he and Jeanne have attended all the trainings, etc. and during those trainings EDA gave the Commission the pre-scoring criteria for RLFs. The scoring presented and the calculated results are on the last page. He reported that both he and Jeanne separately scored the RLF criterion and resulted in the same calculations. The Commission scored a 38 out of 45, but after the submission of the new RLF plan the score results should adjust to 42 out of 45.

Summary of FY-2017 Grant CDBG Submissions

Patrick reported that the Commission submitted three public infrastructure and five housing grants. A total of 62 Public Infrastructure Grant applications were delivered about the same as amount of submissions as 2017 with 39 grants awarded. He noted that in 2017 thirty-nine (39) Housing grants were submitted with 18 awarded and in 2018 only 17 housing rehab grants were delivered to DCEO. Therefore, every rehab grant submitted should be funded from a mathematical standpoint.

Current Grant Project Summary

The Commission's staff are currently working on two Economic Development grants, one for Pinnacle, St. Elmo and the other for North American Lighting, Flora. Both grants should be submitted to DCEO no later than February 9th. Patrick asked if there were any questions concerning Bills & Communications. There being none, Gottman entertained a motion from Ashby to accept the Bills & Communications as presented, followed by a second motion from M. Brown (*Approved*).

TREASURER'S REPORT

November 16, 2017 – December 15, 2017 Commission Financial Report

Patrick reported on page 8, check #31872 to Wal-Mart Community for supplies in the amount of \$221.42. He reported that checks written from November 16th through December 15th totaled \$39,646.59. He asked if there were any questions concerning checks written. There being none, moved on to page 9, reporting the activity on the Business Now Account, Checking Account, Accounts Receivables, and the EDA 301(b) Account. He then moved on to page 10, reporting the EDA Title IX RLF Account, the Title IX RLF Savings Account activities and the Title IX RLF Sequestered Account and the RBI/CDI Account. Patrick moved on to pages 11-13 reporting the Year-to-Date Financial Statement, Revenue Update on CD's, and the Loan Portfolio Report (under CDI Loan Recipients – City of Altamont – current balance should be \$42,750). Patrick moved on to the:

December 16, 2017 – January 15, 2018 Commission Financial Report

Patrick reported on page 14, noting that checks written from December 16th through January 15th totaled \$41,292.61. He asked if there were any questions concerning checks written. There being none, moved on to page 15, reporting the activity on the Business Now Account, Checking Account, Accounts Receivables, and the EDA 301(b) Account. He then moved on to page 16, reporting the EDA Title IX RLF Account, the Title IX RLF

Savings Account activities and the Title IX RLF Sequestered Account and the RBI/CDI Account. Patrick moved on to pages 17-19 reporting the Year-to-Date Financial Statement, Revenue Update on CD's, and the Loan Portfolio Report. Gottman asked if there were any questions, there being none, a motion was entertained by M. Brown to accept both Treasurers Reports as presented and seconded by Armbrust (Approved).

Patrick reported that the SCIRPDC Annual Audit Reports were completed and for each Commissioner to take one as they leave the meeting. The audit will be discussed at the February 27th board meeting.

STAFF REPORTS

December 16, 2017 – January 15, 2018

None to Report

COMMITTEE REPORT

None

OLD BUSINESS

None

NEW BUSINESS

SBA CDC Board of Commissioners Certifications

Patrick noted the CDC certifications were handed out and needed signed and returned to Jeanne at the end of tonight's meeting.

Authorizing Resolution to Submit Annual Plan Certification for EDA RLF Grant

Gottman entertained a motion from Beckman to authorize the submission of the plan, which was seconded by Stanley (Approved).

Resolution Confirming Local Share of the 2018 District Planning Grant Request to US Dept. of Commerce, EDA is Committed, Unencumbered and Readily Available

Gottman entertained a motion from Armbrust to authorize the resolution mentioned above, which was seconded by T. Brown (Approved)

ADJOURNMENT

A motion was made by Warfel and seconded by Hall, to adjourn the Commission's monthly business meeting held on January 30, 2018 (Approved). The meeting was adjourned at 7:20 p.m.

APPROVED THIS, THE 28th DAY OF FEBRUARY, 2018 A.D.

Herb Henson, Corporate Secretary
SCIRPDC

Rick Gottman, Chairman
SCIRPDC