



## South Central Illinois Regional Planning Development Commission

120 Delmar Avenue / Suite A - Salem, Illinois 62881-2000

Phone: (618) 548-4234 Fax: (618) 548-4236 www.scirpdc.com

Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper, and Marion since 1972

### MINUTES MONTHLY BUSINESS MEETING

Joe's

Salem, IL

TUESDAY, July 25, 2023

#### Commissioners Present

David Johnson	Clay County
Herb Henson	Clay County
Michael Gill	Clay County
Michael Stanford	Clay County
Larry Taylor	Effingham Co
Norbert Soltwedel	Effingham Co
Mike Brown	Effingham Co
Jessica Barker	Fayette Co
Ricky Gottman	Fayette Co
John Roberts	Fayette Co
John Lotz	Fayette Co
Michael Kleinik	Fayette Co
Mack Payne	Fayette Co
Angela Fehrenbacher	Jasper County
Mike Hall	Jasper County
David Armbrust	Marion County
Janie Grimes	Marion County
Tony Smith	Marion County
Derek Sherman	Marion County

#### Commissioners Absent

Barry Adair	Clay County
Mike Delonshaw	Clay County
Sasha Althoff	Effingham Co
David Campbell	Effingham Co
Tom Brown	Jasper County
Karen Booker	Jasper County
RJ Lindemann	Jasper County
Ben Bollman	Jasper County
Gary Purcell	Marion County
Debbie Smith	Marion County

#### Guests Present:

#### Staff Present:

Luke Eastin, Interim Executive Director

Brooke Frederick, EDA Planner II/Loan Portfolio Manager

1<sup>st</sup> Vice Chairman Taylor called the meeting to order at 6:57 p.m.

#### **ROLL CALL** (*Taken by signature sheet – see the list of attendees and absentees above*)

Nineteen voting Commissioners attended and the Interim Executive Director, constituting a legal quorum.

#### **RECOGNITION OF GUESTS/HEARING OF THE PUBLIC NEW BUSINESS**

The Mission of the South Central Illinois Regional Planning & Development Commission is to  
Enhance Economic Development and Quality of Life for its Regional Citizens

✦ An Equal Opportunity Employer and Provider ✦

## **Resolution Appointing Luke Eastin as Interim Executive Director**

The board was presented a resolution that would appoint Luke Eastin as Interim Executive Director. This also gives him signatory authority should he need to approve checks or other documents while he serves. Taylor entertained a motion made by Gottman to approve the resolution. A second was made by Fehrenbacher. *(Approved)*

## **APPROVAL OF MINUTES**

### **June 27th, 2023, Monthly Meeting**

Eastin asked if there was any discussion or changes concerning the June 27, 2023 Minutes. Taylor entertained a motion made by Hall to approve the Minutes as amended. A second was made by Gottman. *(Approved)*

## **BILLS & COMMUNICATIONS**

### **Upcoming Grant Deadlines & Submissions**

#### **DCEO Programmatic Report**

January 18<sup>th</sup>, 2024 is the due date for the CDBG-PI application which means two fiscal years of funding will be included. Awards will be capped at \$1.5 million.

#### **OSLADS (NOFO Not Released)**

August 31<sup>st</sup> is the due date for an OSLAD application. NOFOs are now available, however, the distressed communities list is not. Soltwedel asked about Effingham County's OSLAD.

#### **Safe Routes to School due 10/2/2023**

Safe Routes to School is due October 2<sup>nd</sup>, 2023. Gottman asked about Vandalia applying.

## **TREASURER'S REPORT**

### **Treasurer's Report from June 16, 2023, through July 15, 2023**

On p. 7, two charges were for \$2,306.00 (Director's and Officer's Insurance) and \$7,340.90 (Computers, Software, and Installation for HSTP). Actual amount of checks written was \$54,349.48; with depreciation it was \$54,905.02.

On p. 8, the Business Now Account had an ending cash balance of \$620,189.71. The ERC had been deposited, but \$49,238.64 will be taken out for Innovative Refunds. The checking account had \$3,000.00 by the end of the cycle. The ending cash balance in Accounts Receivable was \$27,340.00. After all payments made the EDA 301(b) had \$15,663.82 with \$14,845.08 in the supplemental grant. The TIX RLF had \$2,956.03 by the end of the cycle. The Savings Account had \$169,301.19 as an ending cash balance. \$5,189.75 was in the RBI/CDI account.

Page 19 reflects YTD revenues as \$1,543,463.67 or 150.38% of the budget. Expenditures are sitting at \$631,907.33 or 68.33% of the proposed budget.

On p. 10, interest earned on the CDI accounts was \$1,604.87 with a balance of \$503,655.96.

Page 11 shows all loan recipients paying as agreed. The current balance on RBIs was \$1,259,295.77 with a 3.31% interest rate. CDI loans were sitting with interest at 3.00% and \$194,427.50. TIX loans had a current balance of \$485,421.30 with a blended interest rate of 3.00%. The ending balance of all loan

programs with the exception of one is \$1,939,144.57 at 3.03%. The 504 loan balance is sitting at \$844,869.15. The total ending balance is \$2,784,013.72.

Taylor entertained a motion made by Sherman to approve the Treasurer's Report. A second was made by Fehrenbacher. *(Approved)*

**STAFF REPORT**

**06/15/2023 – 7/14/2023**

In process grants include Flora and Salem IHDA Strong Community (demolition of homes) and Newton and Jasper County Energy Transition Grants. Recently submitted are all CDBG. Eastin reports that award announcements should be made within 30 to 60 days. Awarded mostly include OSLADS, LSLIs, and an ITEP. IDNR is currently working on their software to move forward on funding. The main thing to note on Active Grants is that some communities are trying to bid out their projects. No changes on Planning Contracts.

**COMMITTEE REPORT**

Eastin stepped out while the Executive Committee reviewed discussion from their meeting. Frederick noted that there were currently 8 applications; only one done correctly. After August 27<sup>th</sup>, the Executive Committee will decide on who to interview and move forward with the hiring process. Armbrust wanted to ensure that Eastin would be compensated for his extra responsibilities in the interim. Taylor entertained a motion made by Gottman to approve the Executive Committee Minutes. A second was made by Henson.

**OLD BUSINESS**

**No old business.**

**ADJOURNMENT**

Eastin asked if anyone had anything to comment on or questions regarding the agenda. There being none, Taylor entertained a motion made by Barker to adjourn the July board meeting. A second was made by Lotz. *(Approved)*

**APPROVED THIS, THE 29<sup>th</sup> DAY OF August 2023 AD.**

---

Jessica Barker, Corp. Secretary  
SCIRPDC

---

Barry Adair, Chairman  
SCIRPDC