

P.O. Box 277 – 1313 Sunset Drive  
Vandalia, IL 62471  
Voice/TDD (618) 283-0638  
FAX (618) 283-3892

2112 Schram Ave.  
Hillsboro, IL 62049  
Voice (217) 532-9250  
FAX (217) 532-9244

June 26, 2009

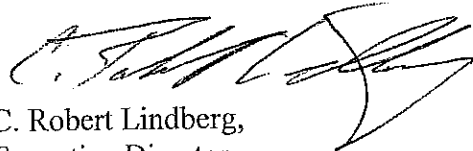
Seth Gunnerson  
South Central Illinois Regional  
Planning & Development Commission  
120 Delmar Avenue, Suite A  
Salem, Illinois 62881-2002

Dear Mr. Patrick,

Please find enclosed our application and two (2) copies for three (3) 14-passenger, Medium Duty Vehicles with lifts. I am sure you will find the application to be complete in all respects; however, if I may help our cause in any way, please do not hesitate to call or write.

Thanking you for your continued assistance, I remain,

Sincerely,



C. Robert Lindberg,  
Executive Director

CRL/ng  
cc: Kim Taylor  
Board of Directors

**ILLINOIS DEPARTMENT OF TRANSPORTATION  
2009 CONSOLIDATED VEHICLE PROCUREMENT  
ROLLING STOCK  
CAPITAL ASSISTANCE  
APPLICATION**

**STOP! IF YOU ARE SEEKING VEHICLE REPLACEMENT (S), BE SURE THAT YOU MEET ALL ELIGIBILITY REQUIREMENTS. SEE PAGE 5 (PART III, SECTION E). IF NOT, DO NOT SUBMIT FOR REPLACEMENT.**

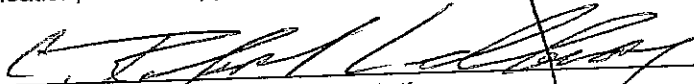
FOR OFFICE USE ONLY Received at IDOT: \_\_\_/\_\_\_/\_\_\_ BY: \_\_\_\_\_

|  |  |
|--|--|
| LEGAL NAME of Applicant Agency<br><b>FAYCO Enterprises, Inc</b>  | Date of Application Filing<br><b>June 26, 2009</b>   |
| Street/Mailing Address, City, and Zip Code (Not just P. O. Box)<br><b>1313 Sunset Dr., P.O. Box 277, Vandalia, IL 62471</b>  | Federal Tax Identification Number (TIN) <b>51-0141475</b>  |
| List general area served (counties, city, areas as applicable) (Detail in Part 5, Page 9)<br><b>Bond, Fayette, and Montgomery Counties in HSTP Region 9</b>                            | Type of Applicant (see pg. 4 Section A)<br>Private Non-Profit: <u>Yes</u><br>Section 5311 Grantee:<br><u>No</u><br>IDOT Certified Public Body: <u>NO</u>                           |
| County<br>HSTP Region (if rural-see page 43 ) <b>Region 9</b><br>HSTP Office (see pages 44) <b>Salem, IL</b>   | Illinois State Tax Exempt Number<br><b>E-9991-9990-06</b>  |
| Application Contact Person:<br><b>C. Robert Lindberg</b><br>Phone: <b>(618) 283-0638</b><br><br>Vehicle Issues Contact Person:<br><b>Kim M. Taylor</b><br>Phone: <b>(618) 283-0638</b> | Title:<br><b>Executive Director</b><br><br>Title:<br><b>Dir. of Finance &amp; Support</b><br><br>App. Contact E-Mail:<br><b>Bobl@fayco.org</b><br><br>Fax. ( 618 ) <u>283-3892</u> |

**ALL APPLICANTS MUST ANSWER THESE QUESTIONS:**

|  |   |
|--|---|
| DOES A MINORITY GROUP MANAGE YOUR ORGANIZATION OR IS OPERATION MINORITY BASED? | <input type="radio"/> YES <input checked="" type="radio"/> NO                           |
| DOES YOUR AGENCY PROVIDE SERVICE TO MINORITIES?                                | <input checked="" type="radio"/> YES <input type="radio"/> NO                           |
| DOES YOUR APPLICATION HAVE THE SUPPORT OF YOUR LOCAL TRANSIT AGENCY?           | <input checked="" type="radio"/> YES <input type="radio"/> NO <input type="radio"/> N/A |

By this application, it is the intent of (Agency's Legal Name) **FAYCO Enterprises, Inc.** to request vehicle(s) through the State of Illinois' Consolidated Vehicle Procurement (CVP) program; and will meet all applicable state, federal and local acceptance, application and maintenance requirements. I certify that the information and statements provided in this application, and all supporting documents are correct and complete.

 Tel. (618) 283-0638 6 / 26 / 2009  
Date  
Signature of Authorized Representative  
(As authorized by board resolution, see Appendix C)  
C. Robert Lindberg Executive Director  
Print name of Authorized Official Title

**READ ALL INFORMATION CAREFULLY**

**PART I  
REQUIRED SUBMITTALS  
MUST BE COMPLETED BY ALL APPLICANTS**

Applicant Name  
**FAYCO Enterprises, Inc.**

Use this matrix (A) and checklist (B) to help you meet all submission requirements of the application process.  
**A. Submittal Matrix** Each "X" represents the information that must be submitted by each type of agency.

| Type of Applicant                         | Part II | Part III | Part IV | Part V | Part VI | Part VII | Part VIII | Part IX | Part X | Part XI * | Appendices |   |   |       | Support Letters |
|---|---------|----------|---------|--------|---------|----------|-----------|---------|--------|-----------|------------|---|---|-------|-----------------|
|   |         |          |         |        |         |          |           |         |        |           | A          | B | C | MPO   | Optional        |
| Non-Profit Non-Governmental Agency (5310) | X       | X        | X       | X      | X       | X        | X(b)      | X       | X      | X         | X          | X | X | X (c) | Optional        |
| Federal Section 5311 Grantee              | X       | X        |         |        |         |          | X(b)      |         |        |           | X(a)       | X | X |       | Optional        |
| IDOT-Certified Public Body (CPB)          | X       | X        | X       | X      | X(a)    | X        | X(b)      |         | X      | X         | X          | X | X | X (c) | Optional        |

- (a) This data not required if applicant agency has included with another grant application for FY08 funding.  
 (b) This information is required ONLY if you are applying for a vehicle for new or expanded service.  
 (c) If applicant is in an urbanized (metropolitan) area outside the Chicago area, see page 41.

**\*Northeastern Illinois (Urbanized Area 2, Cook, Lake, DuPage, Kane, Will & McHenry Counties only)**

**B. Submittal Checklist** Check the appropriate boxes. All items are required unless otherwise indicated.

| ITEM  | ENCLOSED    |
|---|-------------|
| • Application, Signed by Board authorized representative (front cover, page 1)  | X           |
| • Part I Submittal Matrix(A) and Application Checklist Completed (B), (page 4)  | X           |
| • Part II Current Vehicle Inventory (page 5)  | X           |
| • Part III Vehicle Request Form and Budget (pages 6-7)  | X           |
| • Part IV Project Justification (if applicable, page 8)   | X           |
| • Part V Applicant's Current Services and Experience (if applicable, pages 9-11)  | X           |
| • Part VI Fleet Control and Maintenance (if applicable, page 12)  | X           |
| • Part VII Driver Training (if applicable, page 13)   | X           |
| • Part VIII Proposing New or Expanded Service (pages 14 & 15)   | X           |
| • Part IX Formal Coordination Efforts (if applicable, page 16 & 17)   | X           |
| • Part X Financial Plan (if applicable, pages 18 & 19)  | X           |
| • <b>Part XI HSTP Review (To Be Completed only by Northeastern Illinois Applicants-Urbanized Area 2-- Cook, Lake, DuPage, Kane, Will &amp; McHenry Counties ) (page 20)</b> | N/A         |
| • Appendix A FTA & IDOT Joint Certifications Assurances (pp. 22-32) signed by Official Representative (page 24),  | X           |
| • 2nd- Signed and dated Attorney's Affirmation (page 23)  | X           |
| • Appendix B Public hearing: Published notice, hearing report and public comments (page 33)   | 6   25   09 |
| • Appendix C Executed Board Resolution authorizing applicant's Official Representative (page 34)  | 6 / 18 / 09 |
| • Appendix D Application Preparation Guidance (pages 35-45)   | Retain      |
| • Appendix E Paratransit Vehicle Catalog (pages 46-56)  | Retain      |
| • Letter from MPO placing project in TIP (not applicable in Cook, Lake, DuPage, Kane, Will and McHenry Counties, or any non-urbanized area)                                 | N/A         |
| • Letter of support from Certified Public Provider or local Transit Authority (if applicable)   | X           |
| • Letters of Support from local Legislators, others (not a requirement)   | X           |

**Note: When submitting your application:** (1) **Remove:** instructions, vehicle catalog, other guidance (D) and informational material; (2) **Include this Checklist** (Indicate any missing items, noting whether pending, subject to third party submittal /approval, or delayed, and when expected.); and (3) Refer to all enclosed support materials.

**PART II**  
**PARATRANSIT VEHICLE INVENTORY**  
**MUST BE COMPLETED BY ALL APPLICANTS**

Applicant Name **FAYCO Enterprises, Inc.**

**Applicant's Current Paratransit Vehicle Inventory**

(attach additional pages if necessary)

Examples:

|    |          |            |                 |                   |        |        |          |
|----|----------|------------|-----------------|-------------------|--------|--------|----------|
| 96 | Braun    | R-Roof Van | IFDX0034586IL01 | 172,000 / 189,000 | 8 / N  | L 1995 | N        |
| 92 | EIDorado | Med. Duty  | IBB01083589IL18 | 183,500/ 208,000  | 14 / Y | O 1999 | Y- #2121 |

| Yr. | Manufacturer | Type | VIN (Vehicle Identification Number) | Odometer Reading (miles) |           | # OF Seats/ ADA:Y/N | 1 <sup>st</sup> Year (O)Owned (L)Leased | IDOT Funded Vehicle? Contract # |
|-----|--------------|------|-------------------------------------|--------------------------|-----------|---------------------|---|---------------------------------|
|     |              |      |                                     | 1/1/2008                 | -12/31/08 |                     |   |                                 |
| 07  | FORD         | LD   | 1FDXE45S77DA78999                   | 23151                    | 53777     | 14/Y                | O-2007                                  | NO                              |
| 97  | DODGE        | VAN  | 2B5WB35Y9VK556939                   | 243762                   | 245280    | 15/N                | O-1997                                  | NO                              |
| 00  | DODGE        | RRF  | 2B7LB31Z9YK135932                   | 147567                   | 152447    | 10/Y                | O-2000                                  | YES-3007                        |
| 02  | FORD/ELDR    | MD   | 1FDXE45F92HB40536                   | 150080                   | 185508    | 16/Y                | O-2002                                  | YES-196CVP                      |
| 03  | IHC/MID      | HD   | 1HVBTAFMX3H585220                   | 176231                   | 212528    | 22/Y                | O-2003                                  | YES-114CVP                      |
| 03  | FORD/ELDR    | MD   | 1FDXE45F43HB88026                   | 104825                   | 129752    | 16/Y                | O-2003                                  | YES-297CVP                      |
| 99  | DODGE        | RRF  | 2B7LB31Z3XK511880                   | 163868                   | 178108    | 10/Y                | O-1999                                  | NO                              |
| 07  | FORD/DIAM.   | MD   | 1FDXE45P57DA58679                   | 21489                    | 53647     | 18/Y                | O-2007                                  | NO                              |
| 98  | FORD/ELDR    | MD   | 1FDXE40F3WHB92919                   | 257552                   | 265872    | 16/Y                | O-1998                                  | YES-2606                        |
| 04  | CHEV.        | VAN  | 1GNFH15T741201865                   | 217037                   | 276317    | 15/N                | O-2004                                  | NO                              |
| 05  | FORD/ELDR    | MD   | 1FDXE45P45HB26623                   | 42251                    | 54909     | 16/Y                | O-2005                                  | YES-408CVP                      |
| 97  | DODGE        | MINI | 2B4GP44R3VR240826                   | 124977                   | 128124    | 7/Y                 | O-1997                                  | YES-2440                        |
| 02  | CHEV.        | MINI | 1GNDX03EX2D264382                   | 66063                    | 78940     | 7/Y                 | O-2002                                  | NO                              |
| 05  | FORD/ELDR    | MD   | 1FDXE45P35HA00124                   | 64151                    | 85635     | 18/Y                | O-2005                                  | NO                              |
| 83  | IH           | TRK  | 1HTAF1958DHA29220                   | 266428                   | 266964    | 2/N                 | O-1992                                  | NO                              |
| 01  | BUICK        | CAR  | 2G4WS52J511275761                   | 55235                    | 72459     | 5/N                 | O-2007                                  | NO                              |
| 05  | PONTIAC      | CAR  | 2G2WP522551242705                   | 35680                    | 66700     | 5/N                 | O-2007                                  | NO                              |
| 06  | DODGE        | MINI | 1D4GP24R868578278                   | 30858                    | 44908     | 7/N                 | O-2007                                  | NO                              |
| 96  | FORD/ELDR    | MD   | 1FDKE30F8THB08853                   | 248579                   | 255886    | 16/Y                | O-1996                                  | YES-2320                        |
| 02  | VOLVO        | TRK  | 4V4MD2UF3YN249329                   | 496979                   | 514717    | 2/N                 | O-2005                                  | NO                              |
| 96  | FRD/GSHN     | MD   | 1FDKE30F3THA54118                   | 231964                   | 233517    | 16/Y                | O-1996                                  | NO                              |
| 98  | FORD/ELDR    | MD   | 1FDLE40F7VHB88126                   | 288541                   | 294421    | 16/Y                | O-1998                                  | NO                              |
| 98  | FORD/ELDR    | MD   | 1FDLE40F5VHB88125                   | 325518                   | 346152    | 16/Y                | O-1998                                  | NO                              |
| 97  | PLYMOUTH     | MINI | 1P4GP44R2VB323015                   | 101549                   | 108337    | 7/Y                 | O-1997                                  | NO                              |
| 99  | DODGE        | RRF  | 2B7LB31Z3XK539744                   | 263084                   | 275717    | 10/Y                | O-1999                                  | YES-2882                        |
| 00  | DODGE        | CAR  | 1B3EJ46X4YN248461                   | 115811                   | 124855    | 5/N                 | O-2000                                  | NO                              |
| 02  | DODGE        | VAN  | 2B5WB35Z92K107894                   | 65757                    | 68827     | 15/N                | O-2002                                  | NO                              |
| 01  | CHEV.        | CAR  | 2G1WL52J911259069                   | 137025                   | 146570    | 5/N                 | O-2002                                  | NO                              |
| 01  | DODGE        | MINI | 2B4GP44391R317558                   | 79873                    | 88149     | 7/N                 | O-2002                                  | NO                              |
| 01  | DODGE        | MINI | 2B4GP44351R378311                   | 74734                    | 90895     | 7/N                 | O-2002                                  | NO                              |
| 04  | DODGE        | MINI | 1D4GP24R44B561068                   | 81309                    | 95009     | 7/N                 | O-2005                                  | NO                              |
| 05  | DODGE        | MINI | 1D4GP24R85B188375                   | 90462                    | 107881    | 7/N                 | O-2005                                  | NO                              |
| 05  | CHEV.        | VAN  | 1GAHG39U151162901                   | 23598                    | 36398     | 15/N                | O-2005                                  | NO                              |
| 06  | FORD/DIAM.   | MD   | 1FDXE45P86HA50857                   | 51065                    | 73219     | 18/Y                | O-2006                                  | NO                              |
| 06  | FORD         | RRF  | 1FTSS34L56HB04499                   | 27824                    | 36371     | 10/Y                | O-2006                                  | NO                              |
| 08  | FORD/ELDR    | MD   | 1FD4E45S28DA41993                   | 561                      | 19621     | 18/Y                | O-2008                                  | YES-522CVP                      |
| 08  | FORD/ELDR    | MD   | 1FD4E45S48DA41994                   | 555                      | 20311     | 18/Y                | O-2008                                  | YES-522CVP                      |
| 08  | CHEV.        | CAR  | 2G1WT58N389106953                   | 15397                    | 17656     | 5/N                 | O-2008                                  | NO                              |
| 05  | DODGE        | MINI | 2D4GP44LX5R315216                   | 35042                    | 38999     | 7/N                 | O-2008                                  | NO                              |

## PART III VEHICLE REQUEST FORM & BUDGET MUST BE COMPLETED BY ALL APPLICANTS

*NOTE: Attach one (1) completed copy of this form for EACH vehicle requested*

|  |                            |
|--|----------------------------|
| <b>A. Applicant Agency Name</b><br><br>FAYCO Enterprises, Inc. | Form 1 of 3, (1 of 1 etc.) |
|--|----------------------------|

**B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:**

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

**C. Category of Request (Check appropriate category)**

- Replacement of owned vehicle
- Replacement of leased vehicle
- Service Expansion (see p.14)
- New Service (see p. 14)

**D. Vehicle Request Priority (among all vehicle request forms submitted)**

Based on needs, the requested vehicle on **this** form is to be considered for funding (1<sup>st</sup>, 2<sup>nd</sup>, etc.) 1ST

**Note: No two requested vehicles may have the same priority ranking.**

**E. Vehicle Replacement Criteria (enclose all justification/documentation)**

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

| TYPE   | CRITERIA 1    | CRITERIA 2   |
|--|---------------|--|
| Autos/Mini-Vans/Raised Roof Vans                 | 95,000 Miles  | OR 5 yrs, in documented unsafe & poor operating condition  |
| Light Duty Paratransit Vehicle (10-12 pass)      | 95,000 Miles  | OR 6 yrs, in documented unsafe & poor operating condition  |
| Medium Duty Paratransit/School Bus (13-16 pass)  | 120,000 Miles | OR 8 yrs, in documented unsafe & poor operating condition  |
| Super Medium Duty Paratransit Vehicle (>16 pass) | 180,000 Miles | OR 9 yrs, in documented unsafe & poor operating condition  |
| Heavy Duty Transit Vehicle (>30 pass)            | 280,000 Miles | OR 10 yrs, in documented unsafe & poor operating condition |

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

**F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:**

| Yr.       | Manufacturer  | Type   | Date/Mileage      | (if applicable)<br>VIN #<br>IDOT Contract # |
|-----------|---------------|--------|-------------------|---|
| #25<br>98 | Ford Eldorado | M-Duty | 12/31/08 - 346152 | 1FDLE40F5VHB88125-NON IDOT                  |

**Criteria 2 Justification** ( i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)  
**CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.**

## PART III VEHICLE REQUEST FORM & BUDGET MUST BE COMPLETED BY ALL APPLICANTS

*NOTE: Attach one (1) completed copy of this form for EACH vehicle requested*

A. Applicant Agency Name

FAYCO Enterprises, Inc.

Form 2 of 3, (1 of 1 etc.)

**B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:**

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

**C. Category of Request** (Check appropriate category)

- Replacement of owned vehicle
- Replacement of leased vehicle
- Service Expansion (see p.14)
- New Service (see p. 14)

**D. Vehicle Request Priority (among all vehicle request forms submitted)**

Based on needs, the requested vehicle on **this** form is to be considered for funding (1<sup>st</sup>, 2<sup>nd</sup>, etc.) 2ND

**Note: No two requested vehicles may have the same priority ranking.**

**E. Vehicle Replacement Criteria (enclose all justification/documentation)**

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

| TYPE   | CRITERIA 1    | CRITERIA 2  |
|--|---------------|---|
| Autos/Mini-Vans/Raised Roof Vans   | 95,000 Miles  | <b>OR</b> 5 yrs, in documented unsafe & poor operating condition  |
| Light Duty Paratransit Vehicle (10-12 pass)  | 95,000 Miles  | <b>OR</b> 6 yrs, in documented unsafe & poor operating condition  |
| Medium Duty Paratransit/School Bus (13-16 pass)                                      | 120,000 Miles | <b>OR</b> 8 yrs, in documented unsafe & poor operating condition  |
| Super Medium Duty Paratransit Vehicle (>16 pass)                                     | 180,000 Miles | <b>OR</b> 9 yrs, in documented unsafe & poor operating condition  |
| Heavy Duty Transit Vehicle (>30 pass)  | 280,000 Miles | <b>OR</b> 10 yrs, in documented unsafe & poor operating condition |
| <b>• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.</b> |               |   |

**F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:**

| Yr. | Manufacturer  | Type   | Date/Mileage    | (if applicable)<br>VIN #<br>IDOT Contract # |
|-----|---------------|--------|-----------------|---|
| 98  | FORD ELDORADO | M-DUTY | 12/31/08-294421 | 1FDLE40F7VHB88126-NON IDOT                  |

**Criteria 2 Justification** ( i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

**CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.**

## PART III VEHICLE REQUEST FORM & BUDGET MUST BE COMPLETED BY ALL APPLICANTS

*NOTE: Attach one (1) completed copy of this form for EACH vehicle requested*

|   |                            |
|---|----------------------------|
| <b>A. Applicant Agency Name</b><br><br><p style="text-align: center;">FAYCO Enterprises, Inc.</p> | Form 3 of 3, (1 of 1 etc.) |
|---|----------------------------|

**B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:**

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

**C. Category of Request (Check appropriate category)**

- Replacement of owned vehicle                       Service Expansion (see p.14)
- Replacement of leased vehicle                       New Service (see p. 14)

**D. Vehicle Request Priority (among all vehicle request forms submitted)**

Based on needs, the requested vehicle on this form is to be considered for funding (1<sup>st</sup>, 2<sup>nd</sup>, etc.) 3RD.

**Note: No two requested vehicles may have the same priority ranking.**

**E. Vehicle Replacement Criteria (enclose all justification/documentation)**

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

| TYPE   | CRITERIA 1    | CRITERIA 2   |
|--|---------------|--|
| Autos/Mini-Vans/Raised Roof Vans                 | 95,000 Miles  | OR 5 yrs, in documented unsafe & poor operating condition  |
| Light Duty Paratransit Vehicle (10-12 pass)      | 95,000 Miles  | OR 6 yrs, in documented unsafe & poor operating condition  |
| Medium Duty Paratransit/School Bus (13-16 pass)  | 120,000 Miles | OR 8 yrs, in documented unsafe & poor operating condition  |
| Super Medium Duty Paratransit Vehicle (>16 pass) | 180,000 Miles | OR 9 yrs, in documented unsafe & poor operating condition  |
| Heavy Duty Transit Vehicle (>30 pass)            | 280,000 Miles | OR 10 yrs, in documented unsafe & poor operating condition |

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

**F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:**

| Yr.        | Manufacturer | Type   | Date/Mileage    | (if applicable)<br>VIN #<br>IDOT Contract # |
|------------|--------------|--------|-----------------|---|
| # 23<br>96 | FORD GOSHEN  | M-DUTY | 12/31/08-233517 | 1FDKE30F3THA54118                           |

**Criteria 2 Justification** ( i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

**CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.**

## ESTIMATED PROJECT BUDGET MUST BE COMPLETED BY ALL APPLICANTS

| <b>G. Estimated CVP Budget</b>   |                    |                           |                  |             |                         |                     |  |
|--|--------------------|---------------------------|------------------|-------------|-------------------------|---------------------|--|
| Vehicle Type   | Capacity (Approx.) | Requested Number of Units |                  |             | Line Total (a)+(b)+(c ) | Estimated Unit Cost | Estimated Total Cost<br>Line Total x Unit Cost |
|  |                    | Replace-ment<br>(a)       | Expansion<br>(b) | New<br>(c ) |                         |                     |  |
| Mini-Van Paratransit (w/ ramp)                      MV                   | 6 pass.            |                           |                  |             |                         | \$36,000            | \$   |
| Light Duty Paratransit Vehicle (w/lift)                      LD          | 12 pass.           |                           |                  |             |                         | \$52,000            | \$   |
| Medium Duty Paratransit Vehicle (w/lift)                      MD         | 14 pass.           | 3                         | 0                | 0           | 3                       | \$59,000            | \$177,000.00                                   |
| Super Medium Duty Para-Transit Vehicle (w/lift)                      SMD | 22 pass.           |                           |                  |             |                         | \$94,000            | \$   |

**Total CVP Request: \$ 177,000.00**

**Comments:**



PROJECT JUSTIFICATION

MUST BE COMPLETED BY ALL NON-PROFIT AND IDOT-CERTIFIED PUBLIC BODY APPLICANTS

Applicant Name
FAYCO Enterprises, Inc.

Project Justification

- 1. Describe the transportation program and needs of individuals in your current/proposed service area.
2. Identify how these needs are currently not being met.
3. Explain how the current transportation program will change if this grant is not approved.

Project justification focuses within the context of socio-economic and service benefits within your geographic area, with appropriate transportation of the disabled, disadvantaged, and other clients in need. Approval of this grant depends upon demonstrated need and a developed, well-managed program; and subsequent DIVISION concurrence with applicant's position that other local transportation services are insufficient, inappropriate, or unavailable. Add extra sheets as needed to provide all support detail.

FAYCO Enterprises, Inc. proposes to acquire three (3) fourteen (14) passenger Medium Duty Vehicles with lifts. The project is necessary for adequate transportation of individuals with disabilities of all ages including elderly adult individuals in Fayette, Bond and Montgomery Counties because, while recognizing our current coordination efforts with our local transportation providers, existing service is still insufficient, inappropriate and/or often simply unavailable at this time.

FAYCO Enterprises, Inc. serves individuals with disabilities of all ages including elderly adults from the three county area with a wide range of employment, medical, day and special services. A common example is a developmentally disabled adult residing in a local, licensed, residential nursing home, ICFDD or other facility that has, in accord with state regulations, contracted with us to provide the required day services. Another example would be an individual with a disability that simply needs to be helped by our job placement counselor to find and hold a position in the competitive employment market. Still another example would be an individual with a disability whose family has no car and therefore can not access needed training and /or other therapy services.

FAYCO Enterprises, Inc. coordinates its services with other transportation providers. C.E.F.S. and Bond County Transit have assisted us in transporting the individuals we serve as often as their schedule permits with special reference to those who have mobility impairment. In turn, we transport for them. We have coordinated our services with theirs. The staff of CEFS - Paul White, CEO, Linda Mitchell COO and the Transportation Director, Kristie Warfel are all most cooperative in this effort in Fayette and Montgomery counties. Similarly, Bond County Transit staff, Anna M. Oestreich, Director, and associates have worked closely with us on coordination efforts in Bond County. We have a cooperative agreement with both facilities.

Since our original Capital Assistance Grant in 1988, we have been able to maintain and expand, as promised, our transportation program. We have grown from 33,615 annual passenger trips and 176,050 annual miles in 1988 to 81,034 annual passenger trips and 595,725 annual miles last year with the assistance of the Section 5310 program. Despite this, we still find urgent and unmet needs in our very rural area.

Our case load analysis continues to demonstrate that our trend is to serve program participants that are increasingly frail as a consequence of age and/or medical condition at one end and more individuals with heavy electric chairs and complex behavioral problems at the other. As this continues, we are being required to continue to improve the accessibility of our services by obtaining vehicles more appropriate to passenger transport such as the fourteen (14) passenger Medium Duty Vehicles with lifts requested. We are pleased to recognize the award of two (2) fourteen (14) passenger Medium Duty Vehicles that are scheduled for delivery in 2009 and will replace old units as we have reported. These awarded vehicles together with the new vehicles requested in this application should permit us to not only serve the number of individuals we need to but also structure our routes to avoid the need for any one

individual to be required to ride more than regulations allow.

We therefore now need to maintain the capacity and ensure the accessibility of our current routes. In order to do this, we need to replace Van #25, a 1998 Ford Eldorado vehicle which is in documented poor condition with over 346,152 miles on it, Van # 24, a 1998 Ford Eldorado vehicle which is also in poor condition with over 294,421 miles on it and Van #23, a 1996 Ford Goshen vehicle which is also in poor condition with over 233,517 miles on it. All of these units must be replaced, as they are no longer safe. Our current fleet of vehicles as described in this application has insufficient seating capacity to accommodate the anticipated service. The loss of the use of Vans #25, 24 and #23 makes that capacity unavailable to our system. The traditional vans are inappropriate because they do not afford the access required. Again, we are being required to continue to improve the accessibility of our services by obtaining vehicles more appropriate to passenger transport such as the three (3) fourteen (14) passenger Medium Duty Vehicles with lifts requested.

Therefore, if we are awarded this grant, we could improve the overall service accessibility and continued capacity of our current routes and maintain our current riders by replacing three worn out units.

## PART V

### APPLICANT'S CURRENT SERVICES & EXPERIENCE MUST BE COMPLETED BY ALL 5310 & CPB (CERTIFIED PUBLIC BODY APPLICANTS (Includes Sections A through F)

Applicant Name  
FAYCO Enterprises, Inc.

**A. Geographic Area Served**

List the Cities, Towns, Counties and workplaces, etc. of clients served by your current transportation program. Include a map showing the service area if you feel it would help our understanding.

**FAYCO Enterprises, Inc. serves Fayette, Bond, Montgomery Counties and adjacent areas in Illinois.**

**B. Service Area Population Information  
Use 2000 census data.**

- 1. Total Population of your Current Service Area \_\_\_\_\_ 70,087
- 2. Elderly (60+) Population of Service Area \_\_\_\_\_ 11,153
- 3. Disabled Population of Service Area \_\_\_\_\_ 1,170

**C. Service to Minority Group Persons**

Please indicate in the table below the number and percentage of minority group persons in your transportation service area and the number and percentage of estimated riders of your service in each minority group.

| Racial/Ethnic Group             | Service Area |            | Applicant's Client Population |            |
|---------------------------------|--------------|------------|-------------------------------|------------|
|                                 | Total        | % of Total | Total                         | % of Total |
| American Indian/Alaskan Native  | 157          | .22%       | 0                             | 0%         |
| Asian/Pacific Islander          | 165          | .24        | 0                             | 0%         |
| Black                           | 3,502        | 5.00%      | 11                            | 4.25%      |
| Hispanic                        | 753          | 1.07%      | 3                             | 1.16%      |
| White                           | 65,155       | 92.96%     | 245                           | 94.59%     |
| Other                           | 356          | .51%       | 0                             | 0%         |
| <b>TOTAL (match B-1 above).</b> | 70,087       | 100 %      | 259                           | 100 %      |

Applicant Name

FAYCO Enterprises, Inc.

**D. Detailed Description of Applicant's Current Services and Experience**

Briefly describe your organizations:

- primary services
- transportation program
- number of years providing these services

Especially note the agency's transportation service for persons with disabilities, seniors, or other eligibility to receive transportation service. Attach extra pages if necessary.

FAYCO Enterprises, Inc. serves individuals with disabilities of all ages including elderly adults from the three county area with a wide range of employment, medical, day, home based and special services since its establishment in 1975. A common example of service would be a developmentally disabled adult residing in a local, licensed, residential nursing home or other facility which has, in accord with state regulations, contracted with us to provide the required day services. Another example would be an individual with a disability that simply needs to be helped by our job placement counselor to find and hold a position in the competitive employment market. Still another example would be an individual with a disability whose family has no car and therefore can not access needed training and /or other therapy services.

The majority of FAYCO Enterprises, Inc.'s operating revenues are derived from: 1) Contracts with the Illinois Department of Human Services and its Division of Disability as well as its Bureau of Rehabilitation Services, 2) the Illinois Department of Healthcare and Family Services formerly known as Public Aid; 3) local contributions; 4) an agreement with Montgomery County and a "377" local tax levy from Fayette and Bond County and 5) earned sub-contract and manufacturing revenue from firms and state agencies for the production or assembly of goods used by their organizations. In 2009, the operating budget of FAYCO Enterprises, Inc. is \$5,203,100.00.

Since our original Capital Assistance Grant in 1988, we have been able to maintain and expand, as promised, our transportation program. We have grown from 33,615 annual passenger trips and 176,050 annual miles in 1988 to 81,034 annual passenger trips and 595,725 annual miles last year with the assistance of the Section 5310 program. Despite this, we still find urgent and unmet needs in our very rural area.

E. A) 2008 Annual Certification was submitted FOR IDOT FUNDED VEHICLES in YOUR FLEET? 7/23/08,  
Or B) No IDOT Funded Vehicle was owned in 2008 \_\_\_\_\_

**F. Table I. Transportation Program Employees and Staffing**

Use the table below to show the number of paid employees and/or volunteers used in the operation of your transportation service for a typical week in the most recent operating year. Provide the total hours, by day of the week, worked by all employees/volunteers.

Example: If a bookkeeper works on the transportation program 1 hour each weekday (on average), show 1 on the table, in column 'A' and for or each day insert 1(one) hour, 2 (two) hours etc.

| Staff                      | 'A'    | Total # of Hours Worked by Transportation Staff by Day |       |     |        |      |     |     |
|----------------------------|--------|--|-------|-----|--------|------|-----|-----|
|                            |        | Mon.   | Tues. | Wed | Thurs. | Fri. | Sat | Sun |
| Paid Drivers               | 17     | 76   | 76    | 76  | 76     | 76   | 4   | 4   |
| Volunteer Drivers          |        |  |       |     |        |      |     |     |
| Reservationists/           |        |  |       |     |        |      |     |     |
| In-house Staff, Maint.     |        |  |       |     |        |      |     |     |
| Administrative Staff       | 1      | 8  | 8     | 8   | 8      | 8    |     |     |
| <b>TOTALS</b>              | 18     | 84   | 84    | 84  | 84     | 84   | 4   | 4   |
| Total # of vehicles in use | XXXXXX | 26   | 26    | 26  | 26     | 26   | 7   | 7   |

**Table II. Current Transportation Service Information**

**THIS TABLE IS VERY IMPORTANT!! PLEASE READ IT CAREFULLY AND FILL IT OUT COMPLETELY.**

Please provide the following transportation service data for your most recent year (either calendar or fiscal) of operation.

Indicate that data is for the annual period, from 7/1/07 to 6/30/08

**Section 5311 Applicants need only fill out the lower portion of this Table**

| <i>Individual Clients Served</i>             | Annual Total      |
|--|-------------------|
| Elderly Riders without Disabilities          | _____             |
| Elderly Riders with Disabilities             | <u>27</u>         |
| Non-Elderly Riders with Disabilities         | <u>232</u>        |
| Other Riders, including general public       | _____             |
| <b>TOTAL CLIENTS SERVED (Must match p.9)</b> | <b><u>259</u></b> |

**Number of *one-way Passenger Trips* by Trip Purpose**

*(Examples:*

*Transport one client to a medical appointment and return home, count this as two (2) one-way passenger trips.*

*Transport a client to a doctor, then to a pharmacy, then home; is counted for three (3) such passenger trips.*

*If the agency takes 10 clients for a meal at a nutrition center, and takes those 10 clients back home, Counts as 20 one-way passenger trips.*

|   | Estimated<br>Annual Total |
|---|---------------------------|
| Medical Trips                                 | <u>3,663</u>              |
| Work Trips                                    | <u>73,707</u>             |
| Education Trips                               | _____                     |
| Nutrition Trips                               | _____                     |
| Shopping Trips                                | <u>1,465</u>              |
| Social/Recreational Trips                     | <u>2,199</u>              |
| Other Trips                                   | _____                     |
| <b>TOTAL ONE-WAY PASSENGER-TRIPS PER YEAR</b> | <b><u>81,034</u></b>      |

Average number of vehicles used on a daily basis  
to provide this service 26

**PART VI**  
**FLEET CONTROL and MAINTENANCE**  
**MUST BE COMPLETED BY ALL 5310 & CPB APPLICANTS**

Applicant Name  
**FAYCO Enterprises, Inc.**

**A. Fleet Control**

Do you maintain an individual vehicle file folder/book for each vehicle in the fleet? Y  X N

Does the file include (Check all that apply)

COPIES of: Vehicle Title  X, Warranties  X, Insurance policy card  X, Vendor Contact Information  X

Copies of repair orders, with reports on inspection/notification forms, with date resolved  X,

All warranty claims  X

Details on any malfunctions of ADA/lift equipment?  X

Do you keep on file the last 6 months of drivers' daily pre- and post trip vehicle inspections? Y  X N

(Please Attach examples). Note: It is a Federal Motor Carrier Safety Requirement per Section 396.11 'Driver vehicle inspection report(s)', (including certification of repairs and the certification of drivers' review) that inspection reports are kept on file at the primary place of dispatch for a period of 3 (three) months.

Do you have operating/repair manuals for all fleet vehicles? Y  X N

Do you have repair manuals for all ADA equipment? Y  X N

If not, when did you contact the vendor to get them?  
\_\_\_\_\_

Are agency vehicles kept in a garage? Y  X N  If outside, is storage area secured? Y  N

Describe any off-site vehicle storage area (location, condition, security, etc.) \_\_\_\_\_

Do you have a Long Term Vehicle Replacement Plan? Y  X N

Do you maintain and regularly update Fleet Condition Reports? Y  X N

**B. Maintenance**

Does your agency have a current written maintenance policy? Y  X N

If yes, please include sample documentation. (e.g. Maintenance; Administration, Policy, Agency Authorization).

Do you perform preventative scheduled maintenance for all vehicles? (Attach any examples). Y  X N

Do you perform inspection and manually operate/ check all ADA and access equipment? Y  X N

Do you file all repairs (including routine maintenance) or adjustment advisories/orders? Y  X N

Do you keep records of all vehicle inspections? (attach an example) Y  X N

How long do you keep vehicle inspection records on file? \_\_\_\_\_ mos. 5 years \_\_\_\_\_ (6 months recommended)

Do you track and file vehicle repair histories for each vehicle? Y  X N

Who (Name & Title) is responsible for Agency vehicle maintenance program?

**Dorothy Lach, Transportation Supervisor** \_\_\_\_\_

Who (Name & Title) is responsible for major repairs? **Dorothy Lach, Transportation Supervisor** \_\_\_\_\_

Does management review repairs and inspection results? Y  X N

Please List any/all outside contractor/service shops; and describe any specialty training: **Local dealers-body and motor, drive train; Ponder Equipment and So. IL. Bus and SMTD – ADA, Lifts, seats, belts, and Section 5310 vehicle major repairs**

Is the shop experienced in servicing the type of vehicle(s) being applied for? Y  X N

Is ALL ADA equipment operational? Y  X N  Any repair delays? (if in-operable, give details) \_\_\_\_\_

Name & Address of shop certified in servicing the ADA equipment offered: **Ponder Equipment, Litchfield, IL & So. IL. Bus, Breese, IL & SMTD, Springfield**

Do you have any major outstanding vehicle or accessory warranty or repair issues? Y  N

If yes, provide a copy of your warranty claim procedures with an example document.

FAYCO Enterprises, Inc.  
Pre-Trip/Post-Trip Inspection Form

Vehicle # \_\_\_\_\_ Date: \_\_\_\_\_ Odometer: Start \_\_\_\_\_ Pre-trip \_\_\_\_\_ Post-trip \_\_\_\_\_  
Stop \_\_\_\_\_

Check (X) for Satisfactory Circle (O) for Unsatisfactory

Check each component carefully and completely. If you have any questions about how to perform the inspection or what action to take, contact your supervisor immediately.

In addition to performing the vehicle inspection, the driver must also ensure that they are both legally and physically eligible to drive the vehicle. This can typically be accomplished by ensuring that you have a current driver's license with the correct classification (CDL and/or endorsements), have a current medical examiner's card, meet the requirements of the drug and alcohol testing program, and do not have a current medical concern that would affect your driving ability.

|  | Pre | Post |                                      | Pre | Post |                                   | Pre | Post |
|--|-----|------|--------------------------------------|-----|------|-----------------------------------|-----|------|
| OPEN HOOD AND CHECK                    |     |      |                                      |     |      |                                   |     |      |
| Oil - Engine Oil                       |     | N/A  | Sun Visor/Belt cutter/rescue mask    |     | N/A  | PULL FORWARD, BACKWARD,           | --  | --   |
| Added _____ qts.                       |     | N/A  | Gear Shift Lever                     |     | N/A  | APPLY BRAKES                      | --  | --   |
| Coolant                                |     | N/A  | Water Temperature Gauge              |     | N/A  | Brake Operation                   |     | N/A  |
| Battery & Connections                  |     | N/A  | Oil Pressure Gauge                   |     | N/A  | Parking Brake Operation           |     |      |
| Master Cylinder Brake Fluid            |     | N/A  | Fuel Gauge                           |     | N/A  | Back-Up Beeper                    |     | N/A  |
| Power Steering Fluid                   |     | N/A  | Vacuum/Air Pressure Gauge            | N/A | N/A  | Back-Up Lights                    |     | N/A  |
| Washer Fluid                           |     | N/A  | Control panel, Warning lights        |     |      | Radio Check                       |     | N/A  |
| All Belts                              |     | N/A  | Switches                             |     | N/A  |                                   |     |      |
| Wiring                                 |     | N/A  | Driver's Seat Belt                   |     | N/A  |                                   |     |      |
| Transmission Fluid                     | --  | --   |                                      |     |      | <b>PRE-TRIP</b>                   |     |      |
| Checked by Vendor w/each oil           | --  | --   | WITH ENGINE RUNNING,                 | --  | --   | Vehicle Operation OK-no           |     | N/A  |
| Change                                 | --  | --   | ACTIVATE ALL EXTERIOR                | --  | --   | deficiencies noted                |     |      |
| ENTER VEHICLE AND CHECK                | --  | --   | LIGHTS, WALK AROUND                  | --  | --   |                                   |     |      |
| Entry Door                             |     | N/A  | VEHICLE AND CHECK:                   | --  | --   | Vehicle Operation OK-deficiencies |     | N/A  |
| Handrails                              |     | N/A  | Right Front Wheel & Tire, Mud Flap   |     |      | Noted will not affect the oper-   |     |      |
| Steps & Step Lights                    |     | N/A  | Right Side Signal                    |     |      | ating condition of the vehicle    |     |      |
| Cleanliness/Interior Damage            |     | N/A  | Clearance Lights, Reflector          |     |      |                                   |     |      |
| Seats                                  |     | N/A  | Right Side Rear View Mirror          |     |      | Vehicle Inoperable-deficiencies   |     | N/A  |
| Seat Belts                             |     | N/A  | Headlights                           |     |      | Noted will affect the operating   |     |      |
| Wheelchair Tiedowns                    |     | N/A  | High Beam Lights                     |     |      | Condition of the vehicle          |     |      |
| Windows                                |     | N/A  | 4-Way Flashers                       |     |      |                                   |     |      |
| Warning Devices/Reflectors             |     | N/A  | Front Turn Signals                   |     |      |                                   |     |      |
| First Aid Supplies                     |     | N/A  | Front Clearance Lights               |     |      | <b>POST-TRIP</b>                  |     |      |
| Fire Extinguisher                      |     | N/A  | Underside of chassis                 |     | N/A  | Vehicle Operation OK-no           | N/A |      |
| Inspection Sticker Date                |     | N/A  | Left Front Wheel & Tire, Mud Flap    |     |      | Deficiencies noted                |     |      |
| Oil Change Service Sticker             |     | N/A  | Left Side Signal                     |     |      |                                   |     |      |
| Windshield condition                   |     | N/A  | Clearance Lights, Reflector          |     |      | Vehicle Operation OK-deficiencies | N/A |      |
| Insurance/Registration cards, log book |     | N/A  | Left Side Rear View Mirror           |     |      | noted will not affect             |     |      |
| Unlock all doors                       |     | N/A  | Left Rr Wheel(s), Tire(s), Mud Flap  |     |      | The operating condition of the    |     |      |
| Remove "empty" sign                    |     | N/A  | Emerg. Exit Door (open & close)      |     | N/A  | Vehicle                           |     |      |
|  |     |      | Exhaust System                       |     | N/A  |                                   |     |      |
| START ENGINE, ACTIVATE                 | --  | --   | Rear Tail/Brake Lights               |     |      | Vehicle Inoperable - deficiencies | N/A |      |
| ALL INTERIOR LIGHTS                    | --  | --   | Rear Turn Signals                    |     |      | Noted will affect the operating   |     |      |
| AND CHECK:                             | --  | --   | Rear Clearance Lights & Reflectors   |     |      | Condition of the vehicle          |     |      |
| Steering Mechanism                     |     |      | Right Rr Wheel(s), Tire(s), Mud Flap |     |      |                                   |     |      |
| Windshield Wipers & Washers            |     |      | Fuel Tank                            |     | N/A  |                                   |     |      |
| Heater/Defroster/AC                    |     | N/A  | Wheelchr Lift/Ramp(test operation)   |     |      |                                   |     |      |
| All Interior Lights                    |     |      | Body Damage                          |     | N/A  |                                   |     |      |
| Horn                                   |     |      |                                      |     |      |                                   |     |      |
| Emergency Exit: Door/Windows/          |     | N/A  |                                      |     |      |                                   |     |      |
| Alarms (open and close)                |     |      |                                      |     |      |                                   |     |      |
| All Mirrors (adjustments)              |     | N/A  |                                      |     |      |                                   |     |      |

REMARKS:

Signature of Driver \_\_\_\_\_

Date Repairs/Adjustments Completed \_\_\_\_\_

Attach documentation supporting the completion of the repair or

Signature of person verifying repair \_\_\_\_\_

# Preventative Maintenance chart

| Mileage<br>/Action Item | Lube, oil, filter | Rotate tires | Inspect Drive Belts,<br>adjust belt tension, in<br>dusty areas change-air<br>filter | Change air filter* and<br>PCV Valve** | Change front and rear<br>brake pads** | Service transmission,<br>replace transmission<br>fluid and filter. | Pack wheel bearings | Engine tune-up** | Replace EGR valve<br>and clean EGR<br>passage | Replace ignition<br>cables, distributor<br>cap, rotor drive belts<br>(V-type only), vacuum-<br>operated emission<br>system components | Replace timing belt |
|-------------------------|-------------------|--------------|---|---------------------------------------|---------------------------------------|--|---------------------|------------------|---|---|---------------------|
| 3,000                   | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 6,000                   | x                 | x            |   |                                       |                                       |  |                     |                  |   |   |                     |
| 9,000                   | x                 |              | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 12,000                  | x                 | x            |   |                                       |                                       |  |                     |                  |   |   |                     |
| 15,000                  | x                 |              |   | x                                     |                                       |  |                     |                  |   |   |                     |
| 18,000                  | x                 | x            | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 21,000                  | x                 |              |   |                                       | x                                     |  |                     |                  |   |   |                     |
| 24,000                  | x                 | x            |   |                                       |                                       | x  | x                   | x                |   |   |                     |
| 27,000                  | x                 |              | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 30,000                  | x                 | x            |   | x                                     |                                       |  |                     |                  |   |   |                     |
| 33,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 36,000                  | x                 | x            | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 39,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 42,000                  | x                 | x            |   |                                       | x                                     |  |                     |                  |   |   |                     |
| 45,000                  | x                 |              | x   | x                                     |                                       |  |                     |                  |   |   |                     |
| 48,000                  | x                 | x            |   |                                       |                                       | x  | x                   | x                | x   | x   |                     |
| 51,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 54,000                  | x                 | x            | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 57,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 60,000                  | x                 | x            |   | x                                     |                                       |  |                     |                  |   |   |                     |
| 63,000                  | x                 |              | x   |                                       | x                                     |  |                     |                  |   |   |                     |
| 66,000                  | x                 | x            |   |                                       |                                       |  |                     |                  |   |   | x                   |
| 69,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 72,000                  | x                 | x            | x   |                                       |                                       | x  | x                   | x                |   |   |                     |
| 75,000                  | x                 |              |   | x                                     |                                       |  |                     |                  |   |   |                     |
| 78,000                  | x                 | x            |   |                                       |                                       |  |                     |                  |   |   |                     |
| 81,000                  | x                 |              | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 84,000                  | x                 | x            |   |                                       | x                                     |  |                     |                  |   |   |                     |
| 87,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 90,000                  | x                 | x            | x   | x                                     |                                       |  |                     |                  |   |   |                     |
| 93,000                  | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 96,000                  | x                 | x            |   |                                       |                                       | x  | x                   | x                | x   | x   |                     |
| 99,000                  | x                 |              | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 102,000                 | x                 | x            |   |                                       |                                       |  |                     |                  |   |   |                     |
| 105,000                 | x                 |              |   | x                                     | x                                     |  |                     |                  |   |   |                     |
| 108,000                 | x                 | x            | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 111,000                 | x                 |              |   |                                       |                                       |  |                     |                  |   |   |                     |
| 114,000                 | x                 | x            |   |                                       |                                       |  |                     |                  |   |   |                     |
| 117,000                 | x                 |              | x   |                                       |                                       |  |                     |                  |   |   |                     |
| 120,000                 | x                 | x            |   | x                                     |                                       | x  | x                   | x                |   |   |                     |

\* In dusty areas, the air filter should be changed every 9,000 miles

\*\* PCV valve, brake pad replacements and engine tune-ups may need to be performed more often than suggested in this schedule



## Exhibit 1 - Sample Preventive Maintenance Schedule

Be alert and prepared to make schedule changes to meet your specific needs. When making alterations, document the changes and update your schedule for reference.

**Daily:** Perform pre-trip inspection (post-trip if necessary or required)

**Regularly:** Clean vehicle interior and exterior - determine need by the amount of use and road conditions (salt used for cleaning roads and chloride compounds used to control dust may require more frequent cleaning).

**Every Year:** Flush radiator - Replace coolant - Service Air Conditioner & Wheelchair Lift.

**Every 2 Years:** Replace all hoses, more often if necessary

**Every 4 Years:** Replace battery

### Mileage Specific:

3,000 - Change oil, oil filter - Lubricate chassis

6,000 - Change oil, oil filter - Lubricate chassis - Rotate tires

9,000 - Change oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension- In dusty areas, change air filter

12,000 - Change oil, oil filter - Lubricate chassis - Rotate tires

15,000 - Change oil, oil filter, air filter and PVC valve\*\* - Lubricate chassis

18,000 - Change oil, oil filter - Lubricate chassis - Rotate tires - Inspect drive belts, adjust belt tension - In dusty areas, change air filter

21,000 - Change oil, oil filter - Lubricate chassis - Rotate tires, Change front and rear brake pads\*\*

24,000 - Change oil, oil filter, fuel filter, spark plugs - Lubricate chassis - Rotate tires - Service transmission, replace transmission filter and fluid - Pack wheel bearings - Engine tune-up\*\*

27,000 - Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, change air filter

30,000 - Change oil, oil filter, air filter\* and PVC valve\*\* - Lubricate chassis - Rotate tires

33,000 - Change oil, oil filter - Lubricate chassis

- 36,000 - Change oil, oil filter - Lubricate chassis - Rotate tires - Inspect drive belts, adjust belt tension - In dusty areas, change air filter
- 39,000 - Change oil, oil filter - Lubricate chassis
- 42,000 - Change oil, oil filter - Lubricate chassis - Change front and rear brake pads\*\* - Rotate tires
- 45,000 - Change oil, oil filter, air filter\* and PVC valve\*\* - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, change air filter
- 48,000 - Change oil, oil filter, fuel filter, spark plugs - Lubricate chassis - Rotate tires - Service transmission, replace transmission filter and fluid - Pack wheel bearings - Engine tune-up\*\* - Replace: EGR valve and clean EGR passage, ignition cables, distributor cap and rotor drive belts (V-type only), vacuum-operated emission system components
- 51,000 - Change oil, oil filter - Lubricate chassis
- 54,000 - Change oil, oil filter - Lubricate chassis - Rotate tires - Inspect drive belts, adjust belt tension - In dusty areas, change air filter
- 57,000 - Change oil, oil filter - Lubricate chassis
- 60,000 - Change oil, oil filter, air filter\* and PVC valve & - Lubricate chassis - Rotate tires
- 63,000 - Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, change air filter - change front and rear brake pads\*\*
- 66,000 - Change oil, oil filter - Lubricate chassis
- 72,000 - Change oil, oil filter, spark plugs - Lubricate chassis - Inspect drive belts, adjust tension - In dusty areas, change air filter - Rotate tires - Service transmission, replace transmission filter and fluid - Pack wheel bearings - Engine tune-up\*\*
- 75,000 - Change oil, oil filter, air filter\* and PVC valve\*\* - Lubricate chassis
- 78,000 - Change oil, oil filter - Lubricate chassis - Rotate tires
- 81,000 - Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas replace air filter
- 84,000 - Change oil, oil filter - Lubricate chassis - Change front and rear brake pads\*\* - Rotate tires
- 87,000 - Change oil, oil filter - Lubricate chassis
- 90,000 - Change oil, oil filter air filter\* and PVC valve\*\* - Lubricate chassis - Inspect drive belts, adjust belt tension - Rotate tires.
- 93,000 - Change oil, oil filter - Lubricate chassis

96,000 - Change oil, oil filter, fuel filter, spark plugs - Lubricate chassis - Rotate tires - Service transmission, replace transmission filter and fluid - Pack wheel bearings - Engine tune-up\*\* - Replace: EGR valve and clean EGR passage, ignition cables, distributor cap and rotor drive belts (v-type only), vacuum-operated emission system components

99,000 - Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, replace air filter

102,000 -Change oil, oil filter - Lubricate chassis - Rotate tires

105,000 Change oil, oil filter, air filter\* and PVC valve\*\* - Lubricate chassis - Change front and rear brake pads\*\*

108,000 -Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, change air filters - Rotate tires

111,000 -Change oil, oil filter - Lubricate chassis

114,000 -Change oil, oil filter - Lubricate chassis - Rotate tires

117,000 -Change oil, oil filter - Lubricate chassis - Inspect drive belts, adjust belt tension - In dusty areas, change air filters - Rotate ties

120,000 -Change oil, oil filter, spark plugs, air filter\* and PVC valve\*\* - Lubricate chassis - Rotate tires - Service transmission, replace transmission filter and fluid - Pack wheel bearings - Engine tune-up\*\*

120,000 miles and beyond - Your agency should realize that, given the limited amount of capital funding available through IDOT, your vehicle will likely operate beyond the vehicle's "replacement life." Therefore, your agency should continue an aggressive PM program throughout the vehicle's useful life.

\* In dusty areas, the air filter should be changed every 9,000 miles

\*\* PVC valve, brake pad replacements, and engine tune-ups may need to be performed more often than suggested in this schedule.

Vehicle Maintenance Notice

Vehicle # 15

Date 6-16-09

Vendor Kelly's - towed

Type of Service Due:

Oil Change/Preventative Maintenance

State Inspection - Sticker date \_\_\_\_\_

Tire Rotation

Other: turn over but not firing?

Vehicle Maintenance Notice

Vehicle # 36

Date 6-22-09 after route

Vendor FS Tire Shop

Type of Service Due:

Oil Change/Preventative Maintenance

State Inspection - Sticker date \_\_\_\_\_

Tire Rotation

Other: check wear - notify Kim if replacement needed

FAYCO ENTERPRISES, INC.  
 1313 SUNSET DRIVE, P.O. BOX 277  
 VANDALIA, IL.

**INSPECTION LIST FOR CALENDAR YEAR 2009**

| VAN #                                      | YEAR/MAKE/MODEL/COLOR            | SERIAL#           | INSPECTION DUE |       |  |
|--|----------------------------------|-------------------|----------------|-------|--|
| <b>6 MONTH INSPECTIONS</b>                 |                                  |                   | 1ST            | 2ND   |  |
| 5* lift                                    | 2002 FORD ELDORADO White 16/4    | 1FDXE45F92HB40536 | 1/09           | 7/09  |  |
| 36 lift                                    | 2006 FORD DIAMOND 20/5           | 1FDXE45P86HA50857 | 1/09           | 7/09  |  |
| 2  | 1992 DODGE RAM VAN Tan           | 2B5WB35Z5NK157096 | 2/09           | 8/09  |  |
| 10* lift                                   | 1998 FORD ELDORADO White 16/4    | 1FDXE40F3WVB92919 | 2/09           | 8/09  |  |
| 7* lift                                    | 2003 FORD ELDORADO White 16/4    | 1FDXE45F43HB88026 | 3/09           | 9/09  |  |
| 8* lift                                    | 1999 DODGE R/R W/C White 10/3    | 2B7LB31Z3XK511880 | 3/09           | 9/09  |  |
| 23 lift                                    | 1996 GOSHEN BUS 10+4             | 1FDKE30F3THA54118 | 3/09           | 9/09  |  |
| 35   | 2005 CHEVY EXPRESS Blue 16 pass. | 1GAHG39U151162901 | 3/09           | 9/09  |  |
| 39 * lift                                  | 2006 FORD R/ROOF 10/2            | 1FTSS34L56HBO4499 | 3/09           | 9/09  |  |
| 40 *lift                                   | 2008 FORD ELARADO 18/5           | 1FD4E45S28DA41993 | 3/09           | 9/09  |  |
| 41 *lift                                   | 2008 FORD ELARADO 18/5           | 1FD4E45S48DA41994 | 3/09           | 9/09  |  |
| 4* lift                                    | 2000 DODGE RR W/C White 10/3     | 2B7LB31Z9YK135932 | 4/09           | 10/09 |  |
| 6* lift                                    | 2003 IHC/MID 3200 White 22/5     | 1HVBTAFMX3H585220 | 4/09           | 10/09 |  |
| 27* lift                                   | 1999 DODGE R/R W/C White 10/3    | 2B7LB31Z3XK539744 | 4/09           | 10/09 |  |
| 29   | 2002 DODGE MAXI VAN Spruce 15    | 2B5WB35Z92K107894 | 4/09           | 10/09 |  |
| 9 lift                                     | 2007 FORD DIAMOND 18/5           | 1FDXE45P57DA58679 | 5/09           | 11/09 |  |
| 12 lift                                    | 2005 FORD ELDORADO 14/5          | 1FDXE45P45HB26623 | 5/09           | 11/09 |  |
| 15 lift                                    | 2005 FORD ELDORADO 18/5          | 1FDXE45P35HA00124 | 5/09           | 11/09 |  |
| 20* lift                                   | 1996 FORD ELDORADO White 14/4    | 1FDKE30F8THB08853 | 5/09           | 11/09 |  |
| 24 lift                                    | 1998 FORD ELDORADO White 16/2    | 1FDLE40F7VHB88126 | 5/09           | 11/09 |  |
| 25 lift                                    | 1998 FORD ELDORADO White 16+2    | 1FDLE40F5VHB88125 | 5/09           | 11/09 |  |
| 1* lift                                    | 2007 FORD SUPREME White 14/2     | 1FDXE45S77DA78999 | 6/09           | 12/09 |  |
| 3  | 1997 DODGE RAM White 15          | 2B5WB35Y9VK556939 | 6/09           | 12/09 |  |
| 11   | 2004 EXPRESS Passenger 8         | 1GNFH15T741201865 | 6/09           | 12/09 |  |
| <b>ANNUAL INSPECTION</b>                   |                                  |                   | PLATE #        |       |  |
| 16   | 1983 INTERNATIONAL SF1954        | 1HTAF1958DHA29220 | 2420CCV        | 8/09  |  |
| 22   | 2000 VOLVO VNM64T                | 4V4MD2UF3YN249329 | 25530CV        | 8/09  |  |
|  | 1995 GREAT DANE-SEMI TRAILER     | 1GAAA9626SB103502 | 347973 ST      | 8/09  |  |
|  | 1991 GREAT DANE-SEMI TRAILER     | 1GAAA0621MB230561 | 347972 ST      | 8/09  |  |
| <b>NO INSPECTION</b>                       |                                  |                   |                |       |  |
| 13*ramp                                    | 1990 DODGE CARAVAN-Ramp 3+1      | 2B4GP44R3VR240826 | 17447CV        | N/A   |  |
| 14 ramp                                    | 2002 CHEVY VENTURE White 3+2     | 1GNDX03EX2D264382 | 2374CV         | N/A   |  |
| 17   | 2001 BUICK CENTURY Burgandy      | 2G4WS52J511275761 | X793245        | N/A   |  |
| 18   | 2005 PONTIAC GR. PRIX White      | 2G2WP522551242705 | X793247        | N/A   |  |
| 19   | 2006 DODGE CARAVAN White         | 1D4GP24R868578278 | 29608CV        | N/A   |  |
| 21 ramp                                    | 1995 DODGE CARAVAN-Ramp 3+1      | 1B4GH4431SX606840 | 17860CV        | N/A   |  |
| 26 ramp                                    | 1997 PLYMOUTH VOYAGER mini 3+1   | 1P4GP44R2VB323015 | FAYCO26        | N/A   |  |
| 28   | 2000 DODGE STRATUS Gold          | 1B3EJ46X4YN248461 | FAYCO28        | N/A   |  |
| 30   | 2001 CHEVROLET LUMINA White      | 2G1WL52J911259069 | FAYCO30        | N/A   |  |
| 31   | 2001 DODGE GR/CARAVAN Maroon     | 2B4GP44391R317558 | 20500CV        | N/A   |  |
| 32   | 2001 DODGE GR/CARAVAN Silver     | 2B4GP44351R378311 | 20499CV        | N/A   |  |
| 33   | 2004 DODGE GR/CARAVAN Red        | 1D4GP24R44B561068 | 25138CV        | N/A   |  |
| 34   | 2005 DODGE GR/CARAVAN Blue       | 1D4GP24R85B188375 | 25219CV        | N/A   |  |
| 37   | 2006 DODGE 8 Passenger           | 2B4HB25Z4LK735189 | 27258CV        | N/A   |  |
| 38   | 1990 CHEVY CAPRICE               | 1G1BL51E8KR147844 | 871214         | N/A   |  |
| 42   | 2008 CHEVY IMPALA grey           | 2G1WT58N389106953 | H378686        | N/A   |  |
| 43   | 2005 DODGE CARAVAN               | 2D4GP44LX5R315216 | 31314CV        | N/A   |  |
| <b>* DENOTES idot Section 5310 Vehicle</b> |                                  |                   |                |       |  |

ILLINOIS DEPARTMENT OF TRANSPORTATION • VEHICLE INSPECTION REPORT

MARKING INSTRUCTIONS
CORRECT: • INCORRECT: ○
If an error is made, erase mark completely
For a "Yes" response mark the box with an "X"
For a "No" response leave the box blank

1. IVC
2. INTERSTATE

5. Date of Test
MM/DD/YY
01/06/07

6. Start Time
HH:MM
10:30

7. End Time
HH:MM
10:30

8. Date C/S Applied
MM/DD/YY
01/06/07

9. Time C/S Applied
HH:MM
10:45

10. Station
032

11. GST
156

12. Certificate of Safety Number
9063137202

13. Odometer Reading
5660580

3. License Plate
03

19. Model Year
2007

20. Vehicle Make
03

21. Trailer Make

22. Vehicle Make
08

4. Vehicle Identification Number
1H1FA111111111111

15. Reject over 30 days

16. Replacement US

17. Single Wheel

18. Double Wheel

BRAKES
Pass/Fail

23. Detects
Brakes

24. Coupling Devices

25. Exhaust System

26. Fuel System

SUSPENSION
Pass/Fail

27. Tires-Steering Axle

28. Tires-Non Steering Axle

29. Windshield

30. Low Truck

FRAME
Pass/Fail

31. Wheels and Rims

32. Windshield Glazing

33. Windshield Wiper

34. Lighting Devices

EXHAUST SYSTEM
Pass/Fail

35. Fuel System

36. Safe Loading

37. Lighting Devices

38. Steering Mechanism

FUEL SYSTEM
Pass/Fail

39. Safe Loading

40. Tires-Steering Axle

41. Tires-Non Steering Axle

42. Windshield

SAFE LOADING
Pass/Fail

43. Windshield Glazing

44. Windshield Wiper

45. Lighting Devices

46. Steering Mechanism

LIGHTING DEVICES
Pass/Fail

47. Windshield

48. Low Truck

49. Special Category

50. Other

MARKING INSTRUCTIONS
CORRECT: • INCORRECT: ○
If an error is made, erase mark completely
For a "Yes" response mark the box with an "X"
For a "No" response leave the box blank

1. IVC
2. INTERSTATE

3. License Plate
03

4. Vehicle Identification Number
1H1FA111111111111

5. Date of Test
MM/DD/YY
01/06/07

6. Start Time
HH:MM
10:30

7. End Time
HH:MM
10:30

8. Date C/S Applied
MM/DD/YY
01/06/07

9. Time C/S Applied
HH:MM
10:45

10. Station
032

11. GST
156

12. Certificate of Safety Number
9063137202

13. Odometer Reading
5660580

14. Total Test Fee
00

15. Reject over 30 days

16. Replacement US

17. Single Wheel

18. Double Wheel

19. Model Year
2007

20. Vehicle Make
03

21. Trailer Make

22. Vehicle Make
08

23. Detects
Brakes

24. Coupling Devices

25. Exhaust System

26. Fuel System

27. Tires-Steering Axle

28. Tires-Non Steering Axle

29. Windshield

30. Low Truck

31. Wheels and Rims

32. Windshield Glazing

33. Windshield Wiper

34. Lighting Devices

35. Fuel System

36. Safe Loading

37. Lighting Devices

38. Steering Mechanism

39. Safe Loading

40. Tires-Steering Axle

41. Tires-Non Steering Axle

42. Windshield

43. Windshield Glazing

44. Windshield Wiper

45. Lighting Devices

46. Steering Mechanism

47. Lighting Devices

THIS COPY TO DRIVER

**PART VII  
TRANSPORTATION TRAINING  
MUST BE COMPLETED BY ALL APPLICANTS**

Applicant Name  
FAYCO Enterprises, Inc.

**Driver/Dispatch Training is vital and necessary.**

Include and/or describe your formal driver training policy, programs, your training administration procedures and the name and title of the designated trainer.

**With your published policy statement on training and orientation**, provide documentation/ an example of:

- 1) Your training master plan/outline, and
- 2) a current training schedule, and
- 3) an Individual Personnel Training record, etc.

Do you maintain individual Driver Files? Y X N      
Does each driver's file reflect training, licensing, achievements, etc.? Y X N    

Are all drivers formally trained in the following core passenger transport subjects?  
Client Assistance Y X N    , Defensive Driving Y X N    , Emergency Procedures Y X N    ,

Do you provide to the drivers:  
Special Passenger Care Training Y X N    , Emergency Local Contacts and Resources Y X N      
C.P.R. Training Y X N    , Emergency Response Training Y X N    

If NO to **any** of the above, please explain, or note alternative training plans, programs and schedules.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any other formal course(s) offered by or through the agency for drivers/dispatchers:

- MANDT – managing aggressive behaviors**
- DSP – IL. DHS mandate for employees working with DD population**
- First Aid, Fire Suppression, Back Safety, Substance Abuse Awareness, Sexual Harassment,**
- Infection Control, Workplace Violence, Incident Reporting, Hazard Control (MSDS)**

Do you offer regular updates/refreshers? Y X N      
What is your normal Training cycle?  
annual

Do you include Dispatchers in vehicle orientation? Y X N      
Do you include occasional drivers, or people with other specialties? Y X N    

Does your formal training include: ADA policy as it applies to your clients Y X N      
Operation of access equipment (including manual lift operation and cautions)? Y X N      
Formal vehicle and accessory orientation? Y X N      
Route or territory orientation? Y X N    

Do you use 'on-the-road' communications with drivers? Y X N     Define: **FM Radio system which covers 7 counties, all vehicles are equipped with FM radio, agency has 3 base stations and an on-call staff with a handheld radio.**

# Training Requirements by Department

Thursday, May 22, 2008, 2:26 PM

Department = Transportation - Vandalia

Department: Transportation - Vandalia

| Topic                                   | Facility         | Trainer      |
|---|------------------|--------------|
| CDL Licensure                           | -All Facilities- | Dorothy Lach |
| CMV Driver Basics                       | -All Facilities- | Dorothy Lach |
| Defensive Driving                       | -All Facilities- | RTAC         |
| Drug Test-Pre-Employment                | -All Facilities- | Kim Taylor   |
| Emergency Procedures IL RTAC            | -All Facilities- | RTAC         |
| IDOT Physical                           | -All Facilities- | Kim Taylor   |
| Passenger Assistance Training           | -All Facilities- | RTAC         |
| Program Skills Checklist Transportation | -All Facilities- | Dorothy Lach |
| Wheelchair Lift Accessibility Training  | -All Facilities- | Dorothy Lach |



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## Training Requirements by Facility

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Thursday, May 22, 2008, 2:26 PM

Facility Name: FAYCO Enterprises, Inc.

Trainer - In-House and Contracted

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**Required Course Name**

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- Acceptable Use of Internet/Computer
- Assessments
- Bloodborne Pathogens
- Code of Ethics
- CPR
- Criminal Background Check
- Drug & Alcohol Abuse Program & Policy
- Fire Suppression
- First Aid
- Hepatitis B Vaccine One
- Hepatitis B Vaccine Three
- Hepatitis B Vaccine Two
- HIPAA Employee Confidentiality Agreement
- Incident - Abuse/Neglect
- IPP Documentation
- MANDT Annual Recert.
- MANDT- Basic
- MANDT-Intermediate
- Motor Vehicle Registry Check
- Nurse Aide Registry
- HA/MSDS
- Personnel Handbook Review
- Proof of Education
- Receipt of Personnel Handbook
- Receipt of Transportation Policy
- Rights / Confidentiality
- Sexual Harassment
- TB Test
- Violence in the workplace Policy
- Visitors and Pets Policy

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## PART VIII

### PROPOSED NEW OR EXPANDED TRANSPORTATION SERVICE ONLY

TO BE COMPLETED BY NON-PROFIT AND IDOT-CERTIFIED PUBLIC BODY APPLICANTS  
 THAT ARE REQUESTING VEHICLES FOR NEW SERVICE OR SERVICE EXPANSION.

1. Proposed New Service \_\_\_\_ or Expanded Area \_\_\_\_ - E.g., Cities, Towns, Counties to be Served?  
 (If area is the same as current service area, indicate "SAME").

NOT APPLICABLE

2. Proposed Expanded Schedule (Days and Hours of Operation)?  
 (If schedule is the same as current schedule, indicate "SAME").

3. Proposed new client group receiving the New or Expanded Transportation Service?

4. Is there a change in how eligible clients request and schedule rides? (As needed, By phone request, Trips scheduled by the agency, as part of the primary service program, etc.)

5. THIS INFORMATION IS VERY IMPORTANT!! PLEASE READ IT CAREFULLY AND FILL IT OUT COMPLETELY,  
 WITH AS MUCH DETAIL AS IS AVAILABLE.

|                                       | <u>Total Clients</u><br>Served per year (see page 11) | Estimated <u>New</u> Clients | Annual <u>Total</u> |
|---------------------------------------|---|------------------------------|---------------------|
| Elderly Clients without Disabilities  | _____   | _____                        | _____               |
| Elderly Clients with Disabilities     | _____   | _____                        | _____               |
| Non-Elderly Clients with Disabilities | _____   | _____                        | _____               |
| Other Clients                         | _____   | _____                        | _____               |
| <b>TOTAL CLIENTS</b>                  | _____   | _____                        | _____               |

Applicant Name  
**FAYCO Enterprises, Inc.**

**6. Estimate the NEW Number of Passenger-TRIPS to be Provided, by Type.**

**New or Additional  
 Annual Totals**

NOTE: Each time a client gets on, rides and gets off is a Passenger-Trip (see Page 11)  
 (Example: Transporting a client to a medical appointment, then to a food store, then home,  
 counts as three one-way passenger trips for each person served)

**NOT APPLICABLE**

Medical Trips \_\_\_\_\_

Work Trips \_\_\_\_\_

Nutrition/ Food Trips \_\_\_\_\_

Shopping \_\_\_\_\_

Other Trips \_\_\_\_\_

TOTAL ONE-WAY PASSENGER-TRIPS: \_\_\_\_\_

Number of new vehicles being requested to provide these trips \_\_\_\_\_

**7. Proposed Staffing**

Please indicate in the table the number of NEW employees and/or volunteers to be used in NEW or EXPANDED transportation service for a typical week during the year. Show number of hours by day of the week worked by all employees/ volunteers (NOTE: If the same as current indicate "SAME").

For example, your bookkeeper averages an extra hour each weekday on the new program. Total new/added staff (administrative staff) will be 0, but for each weekday you would insert 1 (one) hr., 2(two) hours etc.

| New or Additional Staff                    | Total Number of New or Added Staff | Sum of Hours Worked by All New or Added Staff by Day |       |      |        |      |      |      |
|--|------------------------------------|--|-------|------|--------|------|------|------|
|  |                                    | Mon.   | Tues. | Wed. | Thurs. | Fri. | Sat. | Sun. |
| Paid Drivers                               |                                    |  |       |      |        |      |      |      |
| Volunteer Drivers                          |                                    |  |       |      |        |      |      |      |
| Reservationists/<br>Schedulers/Dispatchers |                                    |  |       |      |        |      |      |      |
| Maintenance Staff                          |                                    |  |       |      |        |      |      |      |
| Administrative Staff                       |                                    |  |       |      |        |      |      |      |

**8. New or Expanded Service to Minority Group Persons**

Please indicate in the table the number and percentage of minority group persons in the expanded/new service area and the number and percentage of estimated riders of your service in each minority group.

| Racial/Ethnic Group            | Service Area Population |            | Applicant's Proposed Service |            |
|--------------------------------|-------------------------|------------|------------------------------|------------|
|                                | Total                   | % of Total | Total                        | % of Total |
| American Indian/Alaskan Native |                         |            |                              |            |
| Asian/Pacific Islander         |                         |            |                              |            |
| Black                          |                         |            |                              |            |
| Hispanic                       |                         |            |                              |            |
| White                          |                         |            |                              |            |
| Other                          |                         |            |                              |            |
| TOTAL:                         |                         |            |                              |            |

## PART IX COORDINATION EFFORTS

**THIS PART MUST BE COMPLETED BY ALL NON-PROFIT APPLICANTS**

**A. COORDINATION with ALL Other Available Transportation Services in your service area**

Coordination between transportation services is vital to Client Service and the most effective use of paratransit vehicles. Agencies receiving federal and state grants must contact and coordinate with all other services in their geographic service area to assure the most beneficial services to those in need.

List in the table below ALL other public and non-profit transportation services for the general public, elderly persons and persons with disabilities operating your current or proposed service area.

| Agency/Provider   | Phone # | Days | Hours          | Type of Service                 | FollowUp? |
|---|---------|------|----------------|---------------------------------|-----------|
| Bond Co. Transit<br>105 S. 3 <sup>rd</sup> St.<br>Greenville, IL 62246    |         | M-F  | 9-5 p.m.       | Fixed Route and Demand Response |           |
| C.E.F.S. – C.I.P.T.<br>1805 S. Banker St., Box 928<br>Effingham, IL 62401 |         | M-F  | 8:30am-4:30 pm | Demand Response                 |           |

As an applicant, you must notify each provider in writing, of your intent to apply for vehicle(s) under this program. Include copies of those letters and the replies with this application.

To complete your good faith effort to obtain a letter of support (or non-support) from each entity listed:

- Mail early to allow sufficient time for response.
- Plan for written or phone follow-up (which also must be documented to meet the minimum requirement for coordination).
- Note any comments or outline your coordination plan below.

**B. Local Coordination Activities with Existing Agencies Providing Transportation (add pages if necessary)**

Remember to document your efforts to generate written support from other agencies; and show the work done to develop a coordinated service plan with other local agencies. Include communications with agencies serving like-client needs in your service area, as well as those listed in the table above - especially if they are IDOT-funded transit authorities, currently recognized IDOT-Certified Public Providers (CPPs), or agencies who currently operate IDOT program vehicles.

Seek to determine if your clients' transportation needs could be met through accommodation with these existing services, to add capacity and ensure maximum vehicle utilization.

Please describe existing and proposed group efforts in your area, and the participating agencies. A current list of Certified Public Providers is provided in Appendix D (page39). You must detail why you feel a separate service is needed in that same service area. Just be sure to include any letters of support from other local agencies or specialized service providers.

**FAYCO Enterprises, Inc. has documented (see Attachment #2) and coordinates its services with other transportation providers in our area. C.E.F.S. and Bond County Transit have assisted us in transporting the individuals we serve as often as their schedule permits with special reference to those who have mobility impairment. In turn, we transport for them. We have been able to provide back up in instances of vehicle break down and we would anticipate that type of cooperation and assistance from them. The mutual obligation of transportation for the individuals we serve as often as schedules permits is recognized. We have coordinated our services particularly with two agencies. The CEO of CEFS, Paul White, the COO, Linda Mitchell and the Transportation Director Kristie Watrfel are all most cooperative in this effort. Similarly, the Bond County Senior Center Director Anna M. Oestreich and associates have agreed to coordinate with us. We have a cooperative agreement with them.**

**C. HSTP Endorsement**

As part of the federal government's human services coordination initiative, all Section 5310 recipients must certify that projects are derived from a locally developed, coordinated public transit-human services transportation plan (HSTP). In the rural areas of Illinois, the Division has developed 11 regions each staffed with an HSTP Regional Coordinator (see pages 44 and 45). In the urban areas the Metropolitan Planning Organization (MPO) is the HSTP agency (see page 41 ). All Section 5310 applicants **OUTSIDE** Northeastern Illinois area should be actively involved in the development of these plans, and each Section 5310 application will need to be endorsed by their respective HSTP local transportation planning committee in order to be considered for funding by the Division.

**FAYCO Enterprises, Inc. has documented and is committed to continuing to participate in and support the Human Services Transportation Planning (HSTP) efforts of Region 9.**

Applicant Name  
**FAYCO Enterprises, Inc.**

## PART X PARATRANSIT SERVICE FINANCIAL PLAN

THIS PART MUST BE COMPLETED BY NON-PROFIT AND IDOT CERTIFIED PUBLIC BODY APPLICANTS.

A. Please detail the expenses and revenues associated with funding your transportation services by service type. Show, under B. on page 19, your ability to match federal funds if necessary for the grant; and manage the capital asset. Refer to Appendix D for further guidance on completing this part.

Applicant's Fiscal Year Budget Period July 1 to June 30

**PLEASE NOTE: TOTAL REVENUES SHOULD EQUAL TOTAL EXPENSES**

| SERVICE TYPE<br><br>Activity/Line-Item                               | Replacement or Service Expansion Requests   |  | NEW SERVICE Request   |
|--|---|--|---|
|  | Actual Spending for your Transportation Operation Previous 12 mos. (Calendar or Fiscal) | Projected Annual Budget for next 12 month period for Transportation Operations | Projected Annual Budget for next 12 month period, for All Transportation Operations |
| <b>Revenues:</b>   |   |  |   |
| Passenger Fares  |   |  |   |
| Operating Income from Service Contracts (see section B on next page) |   |  |   |
| Operating Income from other Grants (see section B on next page)      | 527,000   | 538,000  |   |
| Donations  |   |  |   |
| General agency funds   |   |  |   |
| Other  |   |  |   |
| <b>Total Revenues (should equal expenses)</b>                        | 527,000   | 538,000  |   |
| <b>Expenses – Operations</b>   |   |  |   |
| Driver Salaries and Fringe Benefits                                  | 202,000   | 206,000  |   |
| Dispatch/Supervisor Salaries and Fringe Benefits                     | 30,000  | 31,000   |   |
| Maintenance (Parts and Labor)  | 80,000  | 82,000   |   |
| Materials and Supplies   | 1,000   | 1,000  |   |
| Fuel, Oil, Tires   | 171,000   | 174,000  |   |
| Insurance  | 24,000  | 25,000   |   |
| Vehicle Storage  |   |  |   |
| Other  |   |  |   |
| <b>Expenses – Administration</b>                                     |   |  |   |
| Management Salaries and Fringe                                       | 10,000  | 10,000   |   |
| Clerical/Bookkeeping Wages   | 4,000   | 4,000  |   |
| Rent, Utilities, Taxes   | 5,000   | 5,000  |   |
| Marketing /Promotion/Driver Training costs                           |   |  |   |
| Other  |   |  |   |
| <b>Total Expenses (should equal revenues)</b>                        | 527,000   | 538,000  |   |

Applicant Name  
**FAYCO Enterprises, Inc.**

**B. Funding Sources**

In the table below, please identify the specific sources of revenue income from "Service Contracts" and "other Grants" included in the budget table above.

Service Contracts: are contracts the applicant has with other "for profit" or "non-profit" organizations to provide transportation service for specific activities (work, shopping, nutrition programs, medical, etc.).

Other Grants: these are grants that the applicant receives to provide transportation service for specific activities (from Area Agency on Aging, Medicare, etc.).

| Funding Sources:                 | Replacement or Service Expansion Requests                    |   | NEW SERVICE or New/Requested Vehicle(s)  |
|----------------------------------|--|---|--|
|                                  | Actual Revenue for previous year for Transportation Services | Projected Annual Revenues for 12 month period for Transportation Services | Projected Annual Revenues for next 12 month period for All Transportation Services |
| <b>Service Contract Funding:</b> |  |   |  |
|                                  |  |   |  |
|                                  |  |   |  |
|                                  |  |   |  |
|                                  |  |   |  |
| <b>Other Grant Funding:</b>      |  |   |  |
| Dept. of Human Services          | 527,000  | 538,000   |  |
|                                  |  |   |  |
|                                  |  |   |  |
|                                  |  |   |  |

Please offer any additional financial detail, future plans, or special direction that could assist in evaluating the application.

# APPENDICES



**Appendix A**  
**ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT")**  
**AND FEDERAL TRANSIT ADMINISTRATION ("FTA")**  
**ASSISTANCE PROGRAMS**  
**JOINT CERTIFICATIONS AND ASSURANCES FOR APPLICANTS**

|   |
|---|
| Name of Applicant<br><b>FAYCO Enterprises, Inc.</b> |
|---|

**This Appendix must be completed by all Non-Profit and IDOT Certified Public Body Applicants**

By signing the attached AFFIRMATION OF APPLICANT'S ATTORNEY and JOINT CERTIFICATIONS AND ASSURANCES FOR IDOT & FTA PROGRAMS, the Applicant agrees to comply with the following applicable requirements (attached) of IDOT and FTA Assurance Programs Joint Certifications and Assurances for Grantees:

| CERTIFICATION  | CVP APPLICATION                        |
|--|--|
| 1. Certifications and Assurances Required of each Applicant  | Applicable                             |
| 2. Lobbying Certification (if application is for more than \$100,000)  | Applicable                             |
| 3. Certification for Effects on Private Mass Transportation Companies  | Applicable<br>(for public bodies only) |
| 4. Public Hearing Certification for Major Projects with substantial Impacts  | Not Applicable                         |
| 5. Certification for Acquisition of Rolling Stock  | Not Applicable                         |
| 6. Bus Testing Certifications  | Not Applicable                         |
| 7. Charter Service Agreement   | Not Applicable (for 5310 Applicants)   |
| 8. School Transportation Agreement   | Applicable                             |
| 9. Certification for Demand Responsive Service   | Not Applicable (for 5310 Applicants)   |
| 10. Alcohol Misuse and Prohibited Drug Use Certifications  | Not Applicable (for 5310 Applicants)   |
| 11. Certification for Interest or Other Financing Costs  | Not Applicable                         |
| 12. Intelligent Transportation System Program Assurance  | Not Applicable                         |
| 13. Certifications and Assurances For The Urbanized Area Formula Program, The JARC Program and Clean Fuels Formula Program | Not Applicable                         |
| 14. Certifications and Assurances for the Elderly and Persons With Disabilities Program                                    | Applicable                             |
| 15. Certifications and Assurances for the Nonurbanized Area Formula Program  | Not Applicable (for 5310 Applicants)   |
| 16. Certifications and Assurances for the State Infrastructure Bank Program  | Not Applicable                         |

**The attached signature pages (Applicant and Applicant's attorney) must be appropriately completed and signed where indicated.**

**AFFIRMATION OF APPLICANT'S ATTORNEY**

**See Attached Completed Letter from Steve Mills, Attorney for FAYCO Enterprises, Inc.**

**STEVEN C. MILLS**  
ATTORNEY AT LAW  
206 S. SIXTH STREET  
SPRINGFIELD, IL 62701  
PHONE (217) 753-2444  
FAX (217) 753-8615

June 2, 2009

## AFFIRMATION OF GRANTEE'S ATTORNEY

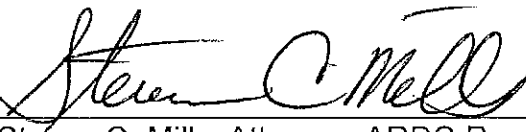
To: Illinois Department of Transportation ("IDOT")  
and Federal Transit Administration ("FTA")  
Assistance Programs

For: FAYCO Enterprises, Inc.,  
A Not -For -Profit Corporation  
Post Office Box 277  
Vandalia, Illinois 62471

As the undersigned legal counsel for the above referenced Grantee I hereby affirm that the Grantee has authority under State and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Grantee.

I further affirm that to the best of my knowledge, there is no legislation or litigation pending or threatened that might adversely affect the validity of these certifications and assurances, or of the performance of the project. Furthermore, if I become aware of circumstances that change the accuracy of the foregoing statements, I will notify the Grantee, FTA and IDOT.

Dated this 2<sup>nd</sup> day of June, 2009.

By:   
Steven C. Mills, Attorney, ARDC Reg  
No. 3123500

JOINT CERTIFICATION AND ASSURANCES FOR IDOT & FTA PROGRAMS

Please Print or Type: Name of Applicant/Agency: FAYCO Enterprises, Inc.

Name and Relationship of Board Authorized Representative: C. Robert Lindberg, Executive Director

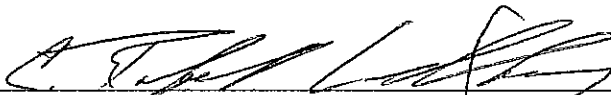
BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all State and Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) and/or the Illinois Department of Transportation (IDOT) in Federal Fiscal Year 2009.

IDOT and the FTA intend that the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later seek, FTA or IDOT assistance during Federal Fiscal Year 2009.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and any other submission made to FTA or IDOT, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801, *et seq.*, and implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR. part 31 apply to any certification, assurance or submission made to IDOT or FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any program administered by FTA or IDOT.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Date: June 26, 2009

  
\_\_\_\_\_  
**C. Robert Lindberg, Executive Director**  
Authorized Representative of Applicant

#### **A. Authority of Applicant and Its Representative**

The authorized representative of the Applicant and legal counsel who sign these certifications, assurances, and agreements attest that both the Applicant and its authorized representative have adequate authority under state and local law and the by-laws or internal rules of the Applicant organization to:

- (1) Execute and file the applications for federal assistance on behalf of the Applicant,
- (2) Execute and file the required certifications, assurances, and agreements on behalf of the Applicant binding the Applicant, and
- (3) Execute grant and cooperative agreements with FTA or IDOT on behalf of the Applicant.

#### **B. Standard Assurances**

The Applicant assures that it will comply with all applicable state & federal statutes, regulations, executive orders, FTA circulars, and other federal administrative requirements in carrying out any grant or cooperative agreement awarded by FTA. The Applicant acknowledges that it is under a continuing obligation to comply with the terms and conditions of the grant or cooperative agreement issued for its approved Project with IDOT or FTA. The Applicant understands that federal laws, regulations, policies, and administrative practices might be modified from time to time and affect the implementation of the Project. The Applicant agrees that the most recent state & federal requirements will apply to the Project, unless IDOT or FTA issues a written determination otherwise.

#### **C. Debarment Suspension and Other Responsibility Matters Primary Covered Transactions**

Until new federal debarment and suspension regulations are promulgated that discontinue the current requirement for the Debarment and Suspension Certification and in accordance with U.S. Department of Transportation (U.S. DOT) regulations on Governmentwide Debarment and Suspension (Nonprocurement) at 49 CFR Part 29.510, the Applicant certifies to the best of its knowledge and belief, that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three-year period preceding this Certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally charged or by civil action by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (2) of this certification; and,
- (4) Have not within a three year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

The Applicant certifies that if it becomes aware of any later information that contradicts the statements in paragraphs (1) through (4) above, it will promptly inform IDOT. Should the Applicant be unable to certify to statements set forth in paragraphs (1) through (4) above, it shall so acknowledge with its signature and provide a written explanation to IDOT.

#### **D. Drug-Free Workplace Certification**

Until new U.S. DOT Drug-Free Workplace regulations that rescind the requirements for a Drug-Free Workplace certification are promulgated, and in accordance with Illinois and U.S. DOT regulations on Drug-Free Workplace Requirements (Grants) at 30 ILCS 580/1 et seq. and 49 CFR Part 29 at Subpart F, as amended by 41 U.S.C. Section 702, the Applicant certifies that it will provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (2) Establishing an ongoing drug-free awareness program to inform employees about:
  - (a) the dangers of drug abuse in the workplace;
  - (b) the Applicant's policy of maintaining a drug-free workplace;
  - (c) any available drug counseling, rehabilitation, and employee assistance programs; and,
  - (d) the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (3) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (1);

- (4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment financed with federal and state assistance provided by the grant or cooperative agreement, the employee will:
  - (a) abide by the terms of the statement, and
  - (b) notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction.
- (5) Notifying IDOT in writing, within 10 calendar days after receiving notice under paragraph (4)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working. Notice shall include the identification number(s) of each affected grant or cooperative agreement.
- (6) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (4)(b), with respect to any employee who is so convicted:
  - (a) taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency.
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5), and (6). The Applicant has or will provide to IDOT a list identifying its headquarters location and each workplace it maintains in which project activities supported by IDOT are conducted.

#### **E. Intergovernmental Review Assurance**

If required, the Applicant assures that each project application submitted to IDOT for assistance has been or will be submitted, as required by each state, for intergovernmental review to the appropriate state and local agencies. Specifically, the Applicant assures that it has fulfilled or will fulfill the obligations imposed on FTA by U.S. DOT regulations, "Intergovernmental Review of Department of Transportation Programs and Activities." 49 CFR Part 17.

#### **F. Nondiscrimination Assurance**

In accordance with 49 U.S.C. Section 5332, Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. Section 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act," 49 CFR Part 21.7, the Applicant assures that it will comply with all requirements pursuant to 49 CFR Part 21; FTA Circular 4702.1, "Title VI Program Guidelines for Federal Transit Administration Recipients", and other applicable directives so that no person in the United States, on the basis of race, color, national origin, creed, sex, or age will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity (particularly in the level and quality of mass transportation services and mass transportation related benefits) for which the Applicant receives federal financial assistance from the U.S. DOT or FTA.

The Applicant assures that the project or program will be conducted, property acquisitions will be undertaken, and project equipment will be operated in compliance with all requirements of 49 CFR Part 21 and 49 U.S.C. Section 5332. The Applicant understands that this assurance extends to its entire facility and to equipment operated in connection with the Project.

The Applicant assures that it will take appropriate action to ensure that any transferee receiving property financed with federal assistance derived from U.S. DOT or FTA will comply with the provisions of 49 CFR Part 21 and 49 U.S.C. Section 5332. As required by 49 CFR Part 21.7(a)(2), the Applicant will include in each third party contract, subgrant, or sub-agreement appropriate clauses to impose the requirements of 49 CFR Part 21, and 49 U.S.C. Section 5332; and include appropriate provisions imposing those requirements in deeds and instruments recording the transfer of real property, structures, improvements.

The Applicant assures that it will promptly take the necessary actions to effectuate this assurance. In particular, the Applicant will notify the public that complaints pertaining to discrimination in the provision of mass transportation-related services or benefits may be filed with U.S. DOT or FTA. Upon request by U.S. DOT or FTA, the Applicant assures that it will submit the requisite information pertaining to its compliance with these requirements. The Applicant assures that it will make such changes in its 49 U.S.C. Section 5332 and Title VI implementing procedures as U.S. DOT or FTA may request.

As required by 49 U.S. C. 5332 and in accordance with U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR Part 29, the Applicant assures that, as a condition to the approval or extension of any federal financial assistance from FTA or U.S. DOT to construct any facility, obtain any rolling stock or other equipment, undertake studies, conduct research, or to participate in or obtain any benefit from any program administered by FTA or IDOT, no otherwise qualified person with a disability shall be, solely by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from federal financial assistance administered by the FTA or IDOT or any entity within U.S. DOT.

Specifically, the Applicant assures it will implement any program or operate any facility so assisted in compliance with all applicable requirements imposed by U.S. DOT regulations implementing the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 794 et seq., and the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. Section 12101 et seq. and implementing U.S. DOT regulations, 49 CFR Parts 27, 37, and 38, as well as all applicable regulations and directives issued in accordance thereto by other federal departments or agencies.

#### **H. Procurement Compliance**

The Applicant certifies that its procurements and procurement system that involved FTA assistance will comply with all applicable requirements imposed by federal and state laws, executive orders, or regulations and FTA directives (including the requirements of FTA Circular 4220.1E, "Third Party Contracting Guidelines," including any revisions thereto) and other requirements FTA may issue and any revisions thereto. The Applicant certifies that it will include in its contracts financed in whole or in part with FTA assistance all clauses required by federal and state laws, executive orders, or regulations, and will ensure that each subrecipient and contractor will also include in its subagreements and contracts financed in whole or in part with FTA assistance all applicable clauses required by federal laws, executive orders, or regulations.

#### **I. Certifications Prescribed by the Office of Management and Budget (SF-424B and SF-424D)**

The Applicant certifies that it:

- (1) Has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management, and completion of the project described in its application.
- (2) Will give FTA, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (3) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
- (4) Will initiate and complete the work within the applicable project time periods following receipt of FTA approval.
- (5) Will comply with all statutes relating to nondiscrimination including, but not limited to:
  - (a) Title VI of the Civil Rights Act, 42 U.S.C. Section 2000d, which prohibits discrimination on the basis of race, color, or national origin;
  - (b) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. Sections 1681 through 1683, and 1685 through 1687, and U.S. DOT regulations, "Nondiscrimination of the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR Part 25, which prohibits discrimination on the basis of sex;
  - (c) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 794, which prohibits discrimination on the basis of handicaps;
  - (d) The Age Discrimination Act of 1975, as amended, 42 U.S.C. Sections 6101 through 6107, which prohibit discrimination on the basis of age;
  - (e) The Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972, and amendments thereto, 21 U.S.C. Section 1174 et seq., relating to nondiscrimination on the basis of drug abuse;
  - (f) The Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, Pub. L. 91-616, December 31, 1970, and amendments thereto, 42 U.S.C. Section 4581 et seq., relating to nondiscrimination on the basis of alcohol abuse or alcoholism;

- (g) 290ee-3, related to confidentiality of alcohol and drug abuse patient records;
  - (h) Title VIII of the Civil Rights Act, 42 U.S.C. Section 3601 et seq., relating to nondiscrimination in the sale, rental, or financing of housing;
  - (i) Any other nondiscrimination provisions in the specific statutes under which federal assistance for the project may be provided including, but not limited to 49 U.S.C. Section 5332, which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business or business opportunity, and section 1101(b) of the Transportation Equity Act for the 21st Century, 23 U.S.C. Section 101 note, which provides for participation of disadvantaged business enterprises in FTA programs; and
  - (j) The requirements of any other nondiscrimination statute(s) that may apply to the project.
- (6) Will comply, or has complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (Uniform Relocation Act) 42 U.S.C. Section 4601 et seq., which among other things, provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases. As required by U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," at 49 CFR Part 24.4, and Sections 210 and 305 of the Uniform Relocation Act, 42 U.S.C. Sections 4630 and 4655, the Applicant assures that it has the requisite authority under applicable state and local law and will comply or has complied with the requirements of the Uniform Relocation Act, 42 U.S.C. Section 4601 et seq., and U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR Part 24 and will comply with or has complied with that Act and those U.S. DOT implementing regulations, including, but not limited to the following:
- (a) The Applicant will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR Part 24;
  - (b) The Applicant will provide fair and reasonable relocation payments and assistance required by 42 U.S.C. Sections 4622, 4623, and 4624; 49 CFR Part 24; and any applicable FTA procedures, to or for families, individuals, partnerships, corporations or associations displaced as a result of any project financed with FTA assistance;
  - (c) The Applicant will provide relocation assistance programs offering the services described in 42 U.S.C. Section 4625 to such displaced families, individuals, partnerships, corporations or associations in the manner provided in 49 CFR Part 24 and FTA procedures;
  - (d) Within a reasonable time before displacement, the Applicant will make available comparable replacement dwellings to displaced families and individuals as required by 42 U.S.C. Section 4625(c)(3);
  - (e) The Applicant will carry out the relocation process in such a manner as to provide displaced persons with uniform and consistent services, and will make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin;
  - (f) In acquiring real property, the Applicant will be guided to the greatest extent practicable under state law, by the real property acquisition policies of 42 U.S.C. Sections 4651 and 4652;
  - (g) The Applicant will pay or reimburse property owners for necessary expenses as specified in 42 U.S.C. Sections 4653 and 4654, understanding that FTA will participate in the Applicant's costs of providing those payments and that assistance for the project as required by 42 U.S.C. Section 4631;
  - (h) The Applicant will execute such amendments to third party contracts and subagreements financed with FTA assistance and execute, furnish, and be bound by such additional documents as FTA may determine necessary to effectuate or implement the assurances provided herein; and
  - (i) The Applicant agrees to make these assurances part of or incorporate them by reference into any third party contract or subagreement, or any amendments thereto, relating to any project financed by FTA involving relocation or land acquisition and provide in any affected document that these relocation and land acquisition provisions shall supersede any conflicting provisions.



- (7) To the extent applicable will comply with the Davis-Bacon Act, as amended, 40 U.S.C. Section 3141 et seq., the Copeland Act, as amended, 18 U.S.C. Section 874, and the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. Sections 3701 et seq., regarding labor standards for federally-assisted subagreements.
- (8) To the extent applicable, will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. Section 4012a(a), which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (9) Will comply with environmental standards that may be prescribed to implement the following federal laws and executive orders:
- (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. Section 4321 et seq. , and Executive Order No. 11514, as amended, 42 U.S.C. Section 4321 note;
  - (b) Notification of violating facilities pursuant to Executive Order No. 11738, 42 U.S.C. Section 7606 note;
  - (c) Protection of wetlands pursuant to Executive Order No. 11900, 42 U.S.C. Section 4321 note, and the Interagency Wetland Policy Act (20 ILCS 830).
  - (d) Evaluation of flood hazards in floodplains in accordance with Executive Order No. 11988, 42 U.S.C. Section 4321 note;
  - (e) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. Section 1451 et seq.
  - (f) Conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. Section 7401 et seq.;
  - (g) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. Section 300h et seq.;
  - (h) Protection of endangered species under the Endangered Species Act of 1973, as amended, Endangered Species Act of 1973, as amended, 16 U.S.C. Section 1531 et seq.;
  - (i) Environmental protections for federal transit programs, including, but not limited to protections for a park, recreation area, or wildlife or waterfowl refuge of national, state, or local significance or any land from a historic site of national, state, or local significance used in a transit project as required by 49 U.S.C. Section 303;
  - (j) Protection of the components of the national wild and scenic rivers system, as required under the Wild and Scenic Rivers Act of 1968, as amended, 15 U.S.C. Section 1271 et seq.; and
  - (k) Provision of assistance to FTA and IDOT in assuring compliance with section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. Section 470f, Executive Order No. 11593 (identification and protection of historic properties), 16 U.S.C. Section 470 note, and the Archaeological and Historic Preservation Act of 1974, as amended, 16 U.S.C. Section 469a-1 et seq.
- (10) Will comply with the Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. Section 4831(b), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (11) Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities on which a construction project supported with FTA assistance takes place without permission and instructions from the awarding agency. Will record the federal interest in the title of real property in accordance with FTA directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
- (12) Will comply with FTA requirements concerning the drafting, review, and approval of construction plans and specifications of any construction project supported with FTA assistance. As required by U.S. DOT regulations, "Seismic Safety," 49 CFR Part 41.117(d), before accepting delivery of any building financed with FTA assistance, it will obtain a certificate of compliance with the seismic design and construction requirements of 49 CFR Part 41.
- (13) Will provide and maintain competent and adequate engineering supervision at the construction site of any project supported with FTA assistance to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by FTA or IDOT.

- (14) Will comply with the National Research Act, Pub. L. 95-602, July 12, 1977, as amended, regarding the protection of human subjects involved in research, development, and related activities supported by the FTA assistance, and DOT regulations, "Protection of Human Subjects," 49 CFR Part II.
- (15) Will comply with the Laboratory Animal Welfare Act of 1966, as amended, 7 U.S.C. Section 2131 et seq., and U.S. Department of Agriculture regulations, "Animal Welfare," 9 CFR Subchapter A, parts 1, 2, 3 and 4, pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by FTA assistance.
- (16) Will have performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996, 31 U.S.C. Section 7501 et seq. and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations," and the most recent applicable OMB A-133
- (17) Will comply with all applicable requirements of all other federal laws, executive orders, regulations, and policies governing the project.

**2. LOBBYING CERTIFICATION REQUIRED FOR EACH APPLICATION EXCEEDING \$100,000**

In accordance with U.S. DOT regulations, "New Restrictions on Lobbying," at 49 CFR Part 20.110, for each application for federal assistance exceeding \$100,000, the Applicant's authorized representative certifies to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions as amended by "Government wide Guidance for New Restrictions on Lobbying," including the information required by the form's instructions, which may be amended to omit such information as permitted by 31 U.S.C. Section 1532.
- C. The Applicant shall require that the language of this certification be included in the award documents for each sub-award at any tiers (including subcontracts, subgrants, sub-agreements and contract under grants and cooperative agreements financed with FTA assistance) and that each applicant shall certify and disclose accordingly.

The Applicant understands that this certification is a material representation of fact upon which reliance is placed and that the submission of this certification is a prerequisite for providing Federal assistance for a transaction covered by 31 U.S.C. Section 1352; and the Applicant also understands that any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**3. CERTIFICATION PERTAINING TO THE EFFECTS OF THE PROJECT ON PRIVATE MASS TRANSPORTATION COMPANIES**

As required by 49 U.S.C. Section 5323(a)(1), the Applicant certifies that before it acquires property or an interest in property of a private mass transportation company or operates mass transportation equipment or a facility in competition with or in addition to transportation service provided by an existing mass transportation company it has or will have:

- A. Found that the assistance is essential to carrying out a program of projects as determined by the plans and programs of the metropolitan planning organization;
- B. Provided for the participation of private mass transportation companies to the maximum extent feasible, consistent with applicable FTA requirements and policies;
- C. Paid or will pay just compensation under state or local law to a private mass transportation company for its franchises or property acquired; and
- D. Acknowledged that assistance falls within the labor standards compliance requirements of 49 U.S.C. Section 5333(a) and 5333(b).

## 8. SCHOOL TRANSPORTATION AGREEMENT

- A. As required by 49 U.S.C. Section 5323(f) and FTA regulations, "School Bus Operations," at 49 CFR Part 605.14, the Applicant agrees that it:
- (1) Engage in school transportation operations in competition with private school transportation operators only to the extent permitted by an exception provided by 49 U.S.C. Section 5323(f), and implementing regulations, and
  - (2) Comply with the requirements of 49 CFR Part 605 before providing any school transportation using equipment or facilities acquired with federal assistance awarded by FTA and authorized by 49 U.S.C. Section 53 or Title 23 U.S.C. for transportation projects.
- B. The Applicant understands that the requirements of 49 CFR Part 605 will apply to any school transportation it provides, the definitions of 49 CFR Part 605 apply to this school transportation agreement, and a violation of this agreement may require corrective measures and the imposition of penalties, including debarment from the receipt of further federal assistance for transportation.

## 14. CERTIFICATIONS AND ASSURANCES FOR THE ELDERLY AND PERSONS WITH DISABILITIES PROGRAM

The Applicant administering on behalf of the state the Elderly and Persons with Disabilities Program authorized by 49 U.S.C. 5310 certifies and assures that the following requirements and conditions will be fulfilled:

The Applicant has or will have the necessary legal, financial, and managerial capability to apply for, receive and disburse Federal assistance authorized for 49 U.S.C. 5310; and to implement and manage the project.

The Applicant assures that it is recognized under state law as either a private nonprofit organization with the legal capability to contract with the state to carry out the proposed project; or is a public body that has met the statutory requirements to receive Federal assistance authorized for 49 U.S.C. 5310.

The private nonprofit Applicant's application for 49 U.S.C. 5310 assistance contains information from which the state concludes that the transit service provided or offered to be provided by existing public or private transit operators is unavailable, insufficient, or inappropriate to meet the special needs of the elderly and persons with disabilities.

The Applicant assures that sufficient non-Federal funds have been or will be committed to provide any required local share.

- A. The Applicant has, or will have by the time of delivery, sufficient funds to operate and maintain the vehicles and equipment purchased with Federal assistance awarded for this project.
- B. The Applicant assures that before being issued formal approval of a project, its Elderly and Persons with Disabilities Formula Program is included in the Statewide Transportation Improvement Program as required by 23 U.S.C. 135. All projects in urbanized areas recommended for approval are included in the annual element of the metropolitan Transportation Improvement Program in which the subrecipient is located; and any public body that is a prospective recipient of capital assistance has provided an opportunity for a public hearing.
- C. The Applicant recognizes that it will be ultimately responsible for implementing many Federal requirements covered by the certifications the Applicant has signed. Having taken appropriate measures to secure the necessary compliance by each Applicant, the state assures, on behalf of each Applicant, that each Applicant has:
- (1) Coordinated or will coordinate to the maximum extent feasible with other transportation providers and users, including social service agencies authorized to purchase transit service;
  - (2) Complied or will comply with all applicable civil rights requirements;
  - (3) Complied with or will comply with applicable requirements of U.S. DOT regulations on participation of disadvantaged business enterprises in U.S. DOT programs;
  - (4) Complied or will comply with Federal requirements regarding transportation of elderly and persons with disabilities;
  - (5) Complied with or will comply with applicable provisions of 49 CFR part 605 pertaining to school transportation operations;
  - (6) Viewing its demand responsive service to the general public in its entirety, complied or will comply with the requirement to provide demand responsive service to persons with disabilities, including persons who use wheelchairs, meeting the standard of equivalent service set forth in 40 CFR 37.77(c), if it purchases non-accessible vehicles for use in demand responsive service for the general public;

- (7) Established or will establish a procurement system and conducted or will conduct procurements in compliance with all applicable requirements imposed by Federal laws, executive orders, or regulations and the requirements of FTA Circular 4220.1D, "Third Party Contracting Requirements," and other implementing requirements FTA may issue;
- (8) Complied or will comply with the requirement that its project provides for the participation of private mass transportation companies to the maximum extent feasible;
- (9) Paid or will pay just compensation under state or local law to each private mass transportation company for its franchise or property acquired under the project;
- (10) (10) Complied or will comply with all applicable lobbying requirements for each application exceeding \$100,000;
- (11) (11) Complied or will comply with all applicable nonprocurement suspension and debarment requirements;
- (12) (12) Complied or will comply with all applicable bus testing requirements for new bus models;
- (13) (13) Complied with, or to the extent required by FTA, will comply with, applicable FTA Intelligent Transportation System (ITS) architecture requirements; and
- (14) System (ITS) architecture requirements; and
- (15) Complied or will comply with all applicable pre-award and post-delivery review requirements.
- H. Unless otherwise noted, each of the Applicant's projects qualifies for a categorical exclusion and does not require further environmental approvals, as described in the joint FHWA/FTA regulations. "Environmental Impact and Related Procedures," at 23 CFR 771.117(c). The Applicant certifies that financial assistance will not be sought for any project that does not qualify for a categorical exclusion described in 23 CFR 771.117(c) until FTA has made the required environmental finding. The state further certifies that no financial assistance be provided for a project requiring a conformity finding in accordance with the Environmental Protection Agency's Clean Air Conformity regulations at 40 CFR parts 51 and 93, until FTA makes the required conformity finding.
- I. The Applicant will enter into a written agreement stating the terms and conditions of assistance by which the project will be undertaken and completed.
- J. The Applicant recognizes the authority of FTA, U.S. DOT, IDOT and the Comptroller General of the United States to conduct audits and reviews to verify compliance with the foregoing requirements and stipulations, and assures that, upon request, the Applicant will make the necessary records available to FTA, U.S. DOT IDOT and the Comptroller General of the United States. The Applicant also acknowledges its obligation under 49 CFR 18.40(a) to monitor project activities carried out to assure compliance with applicable Federal requirements.

Public Hearing Notice

NOTE: To be published locally 14 days before the scheduled hearing (see page 36)

**LEGAL NOTICE**

**NOTICE IS HEREBY GIVEN THAT FAYCO ENTERPRISES, INC WILL HOLD A PUBLIC HEARING.**

**Date: June 25, 2009**

**Time: 4:00 pm**

**Place: 1313 Sunset-Vandalia**

**Room: Conference**

I. For the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation pursuant to the Illinois Department of Transportation's general authority to make such grants and which is generally described as follows:

**A. DESCRIPTION OF PROJECT:** The grant will request Three (3) Medium Duty Paratransit Vehicles with lift with an estimated value of \$59,000.00 each to transport elderly and handicapped persons in Fayette, Bond, Montgomery and adjacent Counties. The project will be included in Consolidated Vehicle Procurement undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc. with state and federal funds.

**B. RELOCATION:** Relocation assistance will not be required.

**C. ENVIRONMENT:** This project is being implemented to minimize environmental impact.

**D. COMPREHENSIVE PLANNING:** This project is in conformance with comprehensive transportation planning in the area.

**E. ELDERLY AND DISABLED:** All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities.

II. At the hearing, FAYCO Enterprises, Inc. will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic, and environmental aspects of the project. Interested persons may submit orally or in writing, evidence and recommendations with respect to said project.

III. A copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at

**FAYCO Enterprises, Inc.**

**C. Robert Lindberg, Executive Director**

**1313 Sunset Drive**

**Vandalia, 62471**

# Certificate of Publication

STATE OF ILLINOIS, FAYETTE COUNTY, SS.

Vandalia, Illinois

June 12, 2009

I, Frances Cole do certify that I am the authorized agent of the Vandalia Leader-Union, a secular newspaper of general circulation published weekly in the City of Vandalia and State of Illinois and that I am authorized to make this certificate for the said newspaper, that the notice or advertisement of

FAYCO Enterprises

relating to the matter of

Public Hearing

a true copy of which is hereto annexed, has been printed and published in the said Vandalia Leader-Union as follows:

the first on the 11th day of June, 2009;

the second on the day of , 2009;

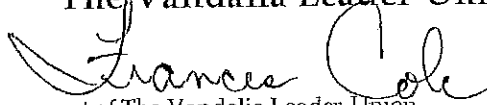
the third on the day of , 2009;

and that the said newspaper was regularly published for a period of one year prior to the date of the first publication of this notice.

I further certify that the face of the type in which each publication of the said notice was made was the same as the body type used in the classified advertising in the issue of the said newspaper in which such publication was made.

I further certify that said newspaper is a newspaper as defined in "An Act to revise the law in relation to notices' as amended by Act approved July 17, 1959-- sections 1 and 5 of Chapter 100 of the Illinois Revised Statutes.

The Vandalia Leader-Union



as agent of The Vandalia Leader-Union.

Publication Date June 11, 2009

## LEGAL NOTICE

NOTICE IS HEREBY GIVEN THAT FAYCO ENTERPRISES, INC. WILL HOLD A PUBLIC HEARING:

Date: June 25, 2009, Time: 4:00 p.m., Place: 1313 Sunset Vandalia Room Conference

for the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation pursuant to the Illinois Department of Transportation's general authority to make such grants and which is generally described as follows:

### A. DESCRIPTION OF PROJECT:

The grant will request three (3) Medium Duty Paratransit Vehicles with lift with an estimated value of \$59,000.00 each to transport elderly and handicapped persons in Fayette, Bond, Montgomery and adjacent Counties. The project will be included in Consolidated Vehicle Procurement undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc. with state and federal funds.

B. RELOCATION: Relocation assistance will not be required.

C. ENVIRONMENT: This project is being implemented to minimize environmental impact.

D. COMPREHENSIVE PLANNING: This project is in conformance with comprehensive transportation planning in the area.

E. ELDERLY AND DISABLED: All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities.

At the hearing, FAYCO Enterprises, Inc. will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic and environmental aspects of the project. Interested persons may submit orally or in writing evidence and recommendations with respect to said project.

All a copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at:

FAYCO Enterprises, Inc.

C. Robert J. Lindberg, Executive Director

1313 Sunset Drive  
Vandalia, 62471

# The Greenville Advocate

## CERTIFICATE OF PUBLICATION

State of Illinois }  
 County of Bond } SS.

I, Richard D. Reeves, do hereby certify that I am the Publisher of **The Greenville Advocate**, a semi-weekly secular newspaper of general circulation, published in the City of Greenville, County and State aforesaid, and that an advertisement, of which the annexed is a true copy, has been published in the said

**The Greenville Advocate** ONS weeks in succession, beginning on the 11th day of June 2009 and ending on the — day of — 20— and that the said **The Greenville Advocate** has been regularly published for more than one year prior to the first publication of said notice.

I further certify that said newspaper is a newspaper as defined in an Act to revise the law in relation to notices as amended by Act approved July 17, 1959 — Illinois Revised Statutes, Chap. 100, Para. 1 & 5.

Given under my hand this 15 day of June 2009.....

No. — THE GREENVILLE ADVOCATE  
 \$ By: Barbara Corning

### LEGAL NOTICE

#### NOTICE IS HEREBY GIVEN THAT FAYCO ENTERPRISES, INC. WILL HOLD A PUBLIC HEARING.

Date: June 25, 2009 Time: 4:00 p.m.  
 Place: 1313 Sunset - Vandalia Room: Conference

I. For the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation pursuant to the Illinois Department of Transportation's general authority to make such grants and which is generally described as follows:

**A. DESCRIPTION OF PROJECT:** The grant will request Three (3) Medium Duty Paratransit Vehicles with lift with an estimated value of \$59,000.00 each to transport elderly and handicapped persons in Fayette, Bond, Montgomery and adjacent Counties. The project will be included in Consolidated Vehicle Procurement undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc. with state and federal funds.

**B. RELOCATION:** Relocation assistance will not be required.

**C. ENVIRONMENT:** This project is being implemented to minimize environmental impact.

**D. COMPREHENSIVE PLANNING:** This project is in conformance with comprehensive transportation planning in the area.

**E. ELDERLY AND DISABLED:** All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities.

II. At the hearing, FAYCO Enterprises, Inc. will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic, and environmental aspects of the project. Interested persons may submit orally or in writing evidence and recommendations with respect to said project.

III. A copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at

FAYCO Enterprises, Inc.  
 C. Robert Lindberg, Executive Director  
 1313 Sunset Drive  
 Vandalia, IL 62471

Certificate of Publication

Hillsboro, IL June 11, 2009

I, John M. Galer (his duly authorized agent in this behalf) certify that I am the owner and publisher of

The Journal-News

which has been continuously published at regular intervals at each week with a minimum of 50 issues per year for at least one year from the first publication of said notice; which is a secular newspaper of general circulation, published in the Town of Hillsboro, City of Hillst Montgomery and State of Illinois, and consists of not less than one page of printed matter; each issue contains at least 130 square inches of news content per page; which is printed through the use of one of the generally recognized printing processes; which annually averages at least one inch of news content per issue, or which annually averages at least one inch of news content per issue, the term "news content" mean matter other than advertising, and which publishes miscellaneous matter, legal or other announcements and notices and news articles concerning current happenings and the passing events of a political, religious, commercial, financial or legal nature, and advertising bulletins. That the notice, a copy of which is hereto attached, was published for one time in the hereinafter date of June 11.

I do certify that the first publication of said notice was on June 11, A.D., 2009, and that the said notice was also published in the hereinafter date on the following date:

11th day of June, A.D., 2009

Dated at Hillsboro, Illinois this 11th day of June 2009.

John M. Galer
Publisher of The Journal-News

LEGAL NOTICE

NOTICE IS HEREBY GIVEN THAT FAYCO ENTERPRISES, INC. WILL HOLD A PUBLIC HEARING.

Date: June 25, 2009 Time: 4:00 P.M.
Place: 1313 Sunset Drive Room: Conference
Vandalia, Illinois

I. For the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation pursuant to the Illinois Department of Transportation's general authority to make such grants and which is generally described as follows:

A. DESCRIPTION OF PROJECT: The grant will request (3) Medium Duty Paratransit Vehicles with an estimated value of \$59,000 each to transport elderly and handicapped persons in Fayette, Bond, Montgomery and adjacent Counties. The project will be included in a Consolidated Vehicle Procurement undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc. with state and federal funds.

B. RELOCATION: Relocation assistance will not be required.

C. ENVIRONMENT: This project is being implemented to minimize environmental impact.

D. COMPREHENSIVE PLANNING: This project is in conformance with comprehensive transportation planning in the area.

E. ELDERLY AND DISABLED: All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities.

II. At the hearing, FAYCO Enterprises, Inc. will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic, and environmental aspects of the project. Interested persons may submit orally or in writing, evidence and recommendations with respect to said project.

III. A copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at

FAYCO Enterprises, Inc.
C. Robert Lindberg, Executive Director
1313 Sunset Drive
Vandalia, IL 62471



**Appendix C**  
**FAYCO ENTERPRISES, INC.**  
**BOARD RESOLUTION**

Resolution authorizing application for and execution of a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

**WHEREAS**, the provision of general public and/or specialized paratransit service is essential to the transportation of elderly, handicapped and other transportation disadvantaged persons; and

**WHEREAS**, The Illinois Department of Transportation's general authority to make such Grants, makes funds available to offset certain capital costs of a private not for profit, general public or a IDOT Certified Public Body transportation system providing specialized paratransit service; and

**WHEREAS**, grants for said funds will impose certain obligations upon the recipient.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF FAYCO Enterprises, Inc., as follows:**

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under The Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain general public and/or Elderly and Disabled Transportation Program capital costs of FAYCO Enterprises, Inc.

Section 2. That C. Robert Lindberg, Executive Director of FAYCO Enterprises, Inc. is hereby authorized and directed to execute and file on behalf of FAYCO Enterprises, Inc. such application.

Section 3. That C. Robert Lindberg, Executive Director of FAYCO Enterprises, Inc. is authorized to furnish such additional information as may be required by the Division of Public Transportation in connection with the aforesaid application for said grant.

Section 4. That C. Robert Lindberg, Executive Director of FAYCO Enterprises, Inc. is hereby authorized and directed to executed and file on behalf of FAYCO Enterprises, Inc. any grant agreement pursuant to said application.

PRESENTED AND ADOPTED THIS 18 DAY OF June, 2009.

APPROVED: Haldon Warner, President  
Signature  
Haldon Warner  
Printed Name

ATTEST: Linda Dugan, Secretary  
Signature  
Linda Dugan  
Printed Name

SEAL: 6/18/09

## **Attachment # 1**

**Letters of Support from Legislators and  
Fayette County Board  
Bond County Board  
Montgomery County Board**

**on behalf of**

**FAYCO Enterprises, Inc.**

**Please Note:**

**Some supporters used information from last year by referencing  
our request for something other than the requested  
three (3) medium duty transit vehicles**

RICHARD J. DURBIN  
ILLINOIS

COMMITTEE ON APPROPRIATIONS

COMMITTEE ON THE JUDICIARY

COMMITTEE ON RULES  
AND ADMINISTRATION

ASSISTANT MAJORITY  
LEADER

United States Senate  
Washington, DC 20510-1304

June 15, 2009

309 HART SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1304  
(202) 224-2152  
TTY (202) 224-8180

230 SOUTH DEARBORN, 38TH FLOOR  
CHICAGO, IL 60604  
(312) 353-4952

525 SOUTH EIGHTH STREET  
SPRINGFIELD, IL 62703  
(217) 492-4062

701 NORTH COURT STREET  
MARION, IL 62959  
(618) 998-8812

[durbin.senate.gov](http://durbin.senate.gov)

Mr. C. Robert Lindberg  
Executive Director  
FAYCO Enterprises, Inc.  
P.O. Box 277  
Vandalia, IL 62471

Dear Mr. Lindberg:

I am writing in support of FAYCO Enterprises' application for funding under the Illinois Department of Transportation's Transportation Capital Grant.

FAYCO Enterprises is a not-for-profit center that serves handicapped individuals of all ages. This grant would enable FAYCO Enterprises to provide accessible transportation service to identified handicapped and elderly individuals residing in Bond, Montgomery, and Fayette Counties. The transportation requirements of these individuals, some of whom are severely mobility impaired and/or confined to a wheelchair, are to be transported to and from their residence to the FAYCO Enterprises facility as well as to avail themselves of other medical, social and employment related services.

In order to provide for these needs, FAYCO Enterprises is requesting 2 fourteen passenger lift equipped, Medium Duty Paratransit Vehicles to transport elderly and handicapped persons in Bond, Montgomery and Fayette Counties.

Handicapped citizens, just as every other American, deserve the right to live as normal a life as possible. FAYCO Enterprises' application would be an important first step to achieving that goal. I urge the Illinois Department of Transportation to give its most serious consideration in approving these funds.

Sincerely,



Richard J. Durbin  
United States Senator

RJD/ad

JOHN M. SHIMKUS  
19TH DISTRICT, ILLINOIS

2452 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-5271

ENERGY AND COMMERCE  
COMMITTEE

SUBCOMMITTEES:  
ENERGY AND ENVIRONMENT

HEALTH

COMMUNICATIONS,  
TELECOMMUNICATIONS, AND  
THE INTERNET

Congress of the United States  
House of Representatives  
Washington, DC 20515-1319

June 15, 2009

3130 CHATHAM ROAD, SUITE C  
SPRINGFIELD, IL 62704  
(217) 492-5090

240 REGENCY CENTRE  
COLLINSVILLE, IL 62234  
(618) 344-3065

221 EAST BROADWAY, SUITE 102  
CENTRALIA, IL 62801  
(618) 532-9676

CITY HALL, ROOM 12  
110 EAST LOCUST  
HARRISBURG, IL 62946  
(618) 252-8271

120 SOUTH FAIR STREET  
OLNEY, IL 62450  
(618) 392-7737

[www.house.gov/shimkus](http://www.house.gov/shimkus)

Mr. Robert Lindberg  
FAYCO Enterprises, Inc.  
PO Box 277  
Vandalia, IL 62471-0277


Dear Mr. Lindberg:

I would like to take this opportunity to let you know how pleased I am to learn that FAYCO is in the process of applying for funding from the Illinois Department of Transportation for two lift equipped vans to transport the handicapped and elderly in their service area.

If approved, FAYCO will have successfully addressed a problem of the lack of an adequate and effective mode of transportation for many of my constituents in Bond, Montgomery and Fayette Counties. Because of this, it is my hope that Secretary Gary Hannig will give your application for funding full and fair consideration during IDOT's approval process.

If I can be of any further assistance, please do not hesitate to contact my Project's Director, Rodney Davis, at 217-492-5090.

Sincerely,

  
JOHN SHIMKUS  
Member of Congress

JMS:sint1

SPRINGFIELD OFFICE:  
105B STATE HOUSE  
SPRINGFIELD, ILLINOIS 62706  
PHONE: 217/782-5755  
FAX: 217/782-0116



ILLINOIS STATE SENATE  
**KYLE McCARTER**  
STATE SENATOR  
51<sup>ST</sup> SENATE DISTRICT

DISTRICT OFFICE:  
101 S. MAIN STREET-SUITE LL2  
DECATUR, ILLINOIS 62523  
PHONE: 217/428-4068  
FAX: 217/428-4089  
mccarter51@att.net

DISTRICT OFFICE:  
1355A S. STATE ROUTE 127  
GREENVILLE, ILLINOIS 62246  
PHONE: 618/664-9108  
FAX: 618/664-9112

June 11, 2009

To Whom It May Concern:

I am writing in support of an application submitted by FAYCO Enterprises, located in Vandalia (Fayette County) for a Transportation Capital Grant from the Illinois Department of Transportation.

They are planning to purchase two, fourteen passenger lift equipment Medium Duty Paratransit Vehicles to transport elderly and handicapped persons in Bond, Fayette and Montgomery Counties. The project will be included in a "Consolidated Vehicle Procurement" undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc. with State and Federal funds.

I am quite aware of what FAYCO Enterprises does for people in our area. Having transportation available for these individuals is a very important part of their program. I do support this project and hope you would give them careful consideration in their efforts to provide a greater accessibility to this population.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Kyle McCarter".

Kyle McCarter  
State Senator

KM/js

# FAYETTE COUNTY BOARD

221 South Seventh Street      P. O. Box 401      Vandalia, Illinois 62471      Phone (618) 283-5000: County Clerk

June 10, 2009

Mr. C. Robert Lindberg  
Executive Director  
FAYCO Enterprises, Inc.  
Section 5310 Project  
P. O. Box 277  
Vandalia, IL 62471

Dear Mr. Lindberg:

I, as Chairman of the Fayette County Board, on behalf of the members of the Fayette County Board, would like to express our support for your endeavor to obtain a Transportation Capital Grant for financial assistance from the Illinois Department of Transportation to provide a better and more adequate and accessible transportation service to the handicapped and elderly persons residing in Bond, Montgomery and Fayette Counties.

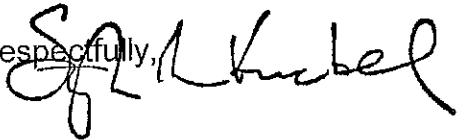
The citizens of Fayette County know how important it is for FAYCO Enterprises, Inc. to have an updated, safe and proper transportation service for the handicapped and elderly.

There is an additional need for the existing transportation service to purchase fourteen (14) passengers, lift equipped, Medium Duty Para transit Vehicles with an estimated value of \$58,000 each to transport elderly and handicapped persons in Bond, Fayette and Montgomery Counties. These persons are to be transported to and from their residence to FAYCO centers, and provide transportation for medical, social and employment related service.

We very readily support the above mentioned purchase and are very proud to have FAYCO Enterprises to be an important part of our county, and will continue to support their goals.

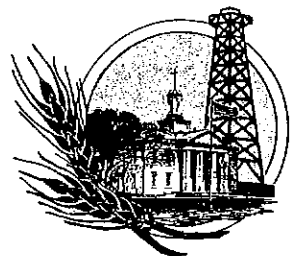
Thank you.

Respectfully,



Stephen L. Knebel, Chairman  
Fayette County Board

SLK:tdb



# Bond County Board

203 West College  
Greenville, Illinois 62246  
Bond County Board Chairman

*Jill Franks, Chairperson*  
*Jack Langel*  
*Frank Lucco*  
*Gerald McCray*  
*Joe Whalen, Vice-Chair*

*Office Phone*  
*(618) 664 1966*  
*Office Fax*  
*(618) 664 9414*

June 22, 2009

C. Robert Lindberg  
Executive Director  
FAYCO Enterprises, Inc.  
Vandalia, IL 62471

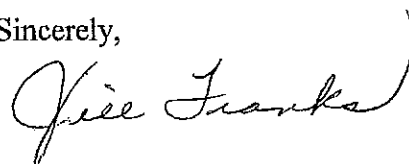
Dear Mr. Lindberg:

The Bond County Board is glad to send this letter of support for your application for 5310 funds from the Consolidated Vehicle Procurement. These funds from IDOT will be used to purchase two vans for use in transporting handicapped persons in Bond, Fayette and Montgomery counties.

This accessible transportation for handicapped person that FAYCO, Inc. provides is very important to the three counties served. Your organization provides many jobs, social programs, activities and generally improves the quality of life for a lot of people. We hope you are successful in obtaining these vans and are able to continue the great work.

Thank you.

Sincerely,



Jill Franks  
Bond County Board Chairman

**Dennis Jagodzinski**  
(Vice Chairman)

**Sandy Leitheiser**  
(County Clerk)

**Mike Plunkett, Chairman**  
**Montgomery County Board**

**P.O. Box 122 - Hillsboro, Illinois 62049**  
**Phone # (217) 532-9577**

**Board Members:**

**District #1**

Dale Ogden  
Connie Beck  
Toby Dean

**District #2**

Joyce Matthews  
Gene Miles  
Nelson Aumann

**District #3**

Bonnie Branum  
George Blankenship  
Robert Durbin

**District #4**

Dennis Jagodzinski  
Terry Bone  
Mike Plunkett

**District #5**

Sharon Kuchar  
Richard Wendel  
Frank Komor

**District #6**

Ronald Deabenderfer  
John Downs  
Roger Myers

**District #7**

Bill Sielschott  
Edward Helgen  
Mary Bathurst

Date: June 17, 2009

C. Robert Lindberg, Executive Director  
FAYCO Enterprises, Inc.  
Section 5310 Project  
PO Box 277  
Vandalia, IL 62471

Dear Mr. Lindberg,

Thank you for your letter dated June 9<sup>th</sup>, 2009 that acknowledged Montgomery County's past support of your agency and the transportation services that you provide. On behalf of the Montgomery County Board, I would like to express our support and appreciation to your agency for the services provided to the handicapped and elderly members in our communities.

It is our understanding that you are in great need of two (2) fourteen (14) passenger, lift equipped, medium duty paratransit vehicles, which have an estimated value of \$58,000 each. These vehicles will transport Bond, Fayette and Montgomery County elderly and handicapped citizens, to their medical, social and employment related services. We recognize the need for these special equipped vehicles and support your efforts in obtaining the funding from the Illinois Department of Transportation. The Montgomery County Board would strongly encourage IDOT to give your request, their full consideration, in order to better serve the citizens in our area.

Again, thank you for your diligent efforts to provide better services for the handicapped and elderly citizens of Montgomery County. If you need any further assistance, please call me at (217) 532-9577.

Sincerely,



Mike Plunkett, Chairman  
Montgomery County Board

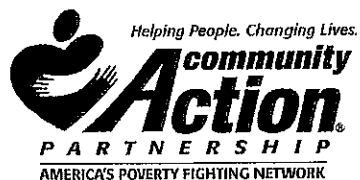


## **Attachment # 2**

**Documentation of Coordination efforts**

# C.E.F.S. Economic Opportunity Corporation

*"Community Action Agency"*



1805 S. Banker Street, P.O. Box 928  
Effingham, IL 62401-0928  
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701  
EMAIL: [cefs@cefseoc.org](mailto:cefs@cefseoc.org)  
WEBSITE: [www.cefseoc.org](http://www.cefseoc.org)

**PAUL D. WHITE**  
*Chief Executive Officer*

June 16, 2009

C. Robert Lindberg, Executive Director  
FAYCO Enterprises, Inc.  
P.O. Box 277  
Vandalia, IL 62471

Dear Mr. Lindberg,

Please consider this letter as support for your request for capital assistance through the Illinois Department of Transportation.

C.E.F.S. Economic Opportunity Corporation Central Illinois Public Transit provide public transportation services in Clay, Fayette, Montgomery, Shelby, Moultrie and Douglas counties; public transportation is inclusive of elderly and people with disabilities as general public. The vehicles dedicated to public transit are accessible to the elderly and people with disabilities.

We support all coordination efforts in Fayette County and look forward to our cooperation and coordination at the local level.

Sincerely,

Kristie L. Warfel  
Transportation Director

P.O. Box 277 - 1313 Sunset Drive  
Vandalia, IL 62471  
Voice/TDD (618) 283-0638  
FAX (618) 283-3892

2112 Schram Ave.  
Hillsboro, IL 62049  
Voice (217) 532-9250  
FAX (217) 532-9244

June 9, 2009

Ms. Anna Oestreich  
Bond County Senior Citizens Center  
305 South Third Street  
Greenville, Illinois - 62246

Dear Ms. Oestreich,

Your past support has directly led to improvements in our efforts to provide improved and expanded transportation services in our area. Today, I am writing to both thank you for the support you have given us in the past and to ask for your help again in the form of a letter of support. Funds for this project have been authorized and your support does not prejudice the application of others in the State.

FAYCO Enterprises, Inc. is a not-for-profit center serving handicapped individuals of all ages. FAYCO Enterprises, Inc. is in the process of applying for a Transportation Capital Grant for which financial assistance is being sought from the Illinois Department of Transportation pursuant to the Illinois Department of Transportation's general authority to make such grants.

If awarded, this grant would enable us to provide accessible transportation service to identified individuals with disabilities and elderly individuals residing in Bond, Montgomery, and Fayette Counties. The transportation requirements of these individuals, some of whom are severely mobility impaired and/or confined to a wheelchair, are to be transported to and from their residence to our center as well as to avail themselves of other medical, social and employment related services.

It is our understanding and assertion that existing transportation service for these identified individuals is either insufficient, inappropriate or unavailable at this time. To assist in correcting this condition, we will be requesting three (3) fourteen (14) passenger, lift equipped, Medium Duty Paratransit Vehicles with an estimated value of \$59,000 each to transport elderly and handicapped persons in Bond, Fayette and Montgomery counties. The project will be included in a "Consolidated Vehicle Procurement" undertaken by the State of Illinois on behalf of FAYCO Enterprises, Inc., with State and Federal Funds.

In accordance with federal grant program requirements, all public and private transit operators will be given a fair and timely opportunity to participate in the provision of the proposed services and to submit written comments on the proposed project to the Division.

Please know that all public and private transit operators are encouraged to submit written comments. Persons for whom this may apply are encouraged to submit written comment indicating:

1. Whether the services now provided or intended to be provided are designed to meet the special needs of elderly and persons with disabilities in the area of Bond, Montgomery and Fayette counties.
2. Whether the provider wishes to participate in some way in the provision of services in this Section 5310 program.
3. Any other comments which the individual may have about the application that the Division should consider.

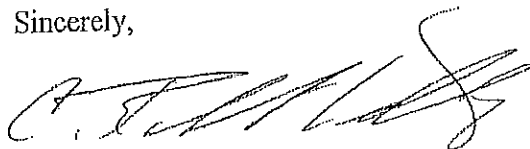
Should you, or any individual you know, like to comment on this application, please address your response in writing on or before June 25, 2009 to:

FAYCO Enterprises, Inc.  
Section 5310 Project  
P.O. Box 277  
Vandalia, Illinois 62471

Please be assured that, per requirements, your comments will be incorporated into the project application to be assembled and mailed June 26, 2009.

Again, thank you for your support. Please know that there is no format or information requirement for the support letters. I have included a copy of either you or your predecessor's last letter of support that you might like to use as reference. If you have any questions, please feel free to call Kim Taylor or myself at (618) 283-0638.

Sincerely,



C. Robert Lindberg  
Executive Director

CRL/ng  
cc: File

## **Attachment # 3**

**Photos of Vehicles referenced in Part III, Pages 1, 2 & 3**



