



South Central Illinois Regional Planning Development Commission

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Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper, and Marion since 1972

MINUTES MONTHLY BUSINESS MEETING

Barn & Bottle Winery

Altamont, IL

TUESDAY, October 29, 2024

Commissioners Present

David Johnson	Clay County
Michael Gill	Clay County
Herb Henson	Clay County
Barry Adair	Clay County
Michael Stanford	Clay County
Robert Bohnhoff	Effingham Co
Norbert Soltwedel	Effingham Co
David Campbell	Effingham Co
Mike Brown	Effingham Co
Larry Taylor	Effingham Co.
Sasha Althoff	Effingham Co.
Ricky Gottman	Fayette Co
Mack Payne	Fayette Co
Michael Kleinik	Fayette Co
Angela Fehrenbacher	Jasper County
Ben Bollman	Jasper County
Tom Brown	Jasper County
Mike Hall	Jasper County
RJ Lindemann	Jasper County
Debbie Smith	Marion County
David Armbrust	Marion County
Derek Sherman	Marion County
Tony Smith	Marion County

Commissioners Absent

Mike Delonshaw	Clay County
John Lotz	Fayette Co
John Roberts	Fayette Co
Jessica Barker	Fayette Co
Karen Booker	Jasper County
Gary Purcell	Marion County
Janie Grimes	Marion County

Guests Present:

Staff Present:

Luke Eastin, Executive Director

Brooke Frederick, EDA Planner/Loan Portfolio Manager

Chairman Taylor called the meeting to order at 6:35 p.m.

ROLL CALL *(Taken by signature sheet – see the list of attendees and absentees above)*

Twenty-three voting Commissioners attended and the Executive Director, constituting a legal quorum.

The Mission of the South Central Illinois Regional Planning & Development Commission is to
Enhance Economic Development and Quality of Life for its Regional Citizens

✦ An Equal Opportunity Employer and Provider ✦

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC

APPROVAL OF MINUTES

September 24th, 2024 Monthly Meeting

Eastin asked if there was any discussion or changes concerning the September 24, 2024 Minutes. Taylor entertained a motion made by Sherman to approve the Minutes as amended. A second was made by Kleinik. *(Approved)*

BILLS & COMMUNICATIONS

Upcoming Grant Deadlines & Submissions

Illinois Grocery Initiative

Eastin noted that round 2 of funding for the Illinois Grocery Initiative for food desserts was now open. An email blast had been sent out earlier in the month with additional information.

TREASURER'S REPORT

Year End Financials (September 16-30th, 2024)

EOY for the Business Now Account had a balance of \$557,771.62. At FY-24's year end, the total revenue was \$662,310.71 and total expenditures at \$576,691.19. Taylor entertained a motion made by T. Brown to approve the September Treasurer's Report. A second was made by Hall. *(Approved)*

9/16/24-10/15/24 Financials, CDs, and Loans

Total checks written was \$23,871.11. Business Now Account had \$562,247.87 as a balance with \$138,235.54 in ERTC funds being kept separate. All loan recipients are making their payments on time leaving a total outstanding balance of \$2,486,735.14. Taylor entertained a motion made by Gottman to approve the September Treasurer's Report. A second was made by Campbell. *(Approved)*

STAFF REPORT

9/16/2024 – 10/15/2024

Two ITEP grants had been submitted for Newton and Vandalia. Vandalia had also submitted a Site Readiness Grant. RDMS grants are now under review with an anticipated award announcement date of December 2024/January 2025. OSLAD grants are moving along smoothly. Louisville's Pocket Park has started construction. Flora's pickleball courts are near completion and have had lots of positive feedback from the community. Soltwedel noted that Effingham County's Gazebo Project had just broken ground.

COMMITTEE REPORT

October 17th 2024 Op. & Budg. Committee Meeting Minutes

An Operations and Budget Committee Meeting was held on October 17th, 2024 to review the budget before it went to the full board. Taylor entertained a motion made by Gottman to approve the minutes. A second was made by Kleinik. *(Approved)*

New Business

SCIRPDC FY-2025 Operating Budget/Motion to Approve

Resolution Approving Amendments to the Personnel Policy Manual

The typical budget was presented to the board. Usual increases in salary and fringe benefits were included. Expenditures are expected to be \$539,320 with \$92,420.00 in revenues leftover. The audit was budgeted for \$15,000 with the auditor's engagement letter stating it would be no more than

\$14,500. Insurance also went up over the last year. Taylor entertained a motion made by Gottman approving the FY-25 annual budget. A second was made by Lindemann. *(Approved)*

Motion to Approve FY-2024 Audit Engagement

The Auditor's Engagement Letter has been provided by Leymone Hardcastle, LLC. There is an ongoing discussion on whether or not a single audit will need to be completed. Taylor entertained a motion made by Gottman to approve Leymone Hardcastle's contact for auditing work. A second was made by M. Brown. *(Approved)*

Motion to Approve SCIRPDC 2025-2027 Committee Assignments

Committee assignments have been updated to reflect the bi-annual change in chairpersons and officers. Taylor will now be chairman, T. Smith as 1st Vice, Henson as 2nd Vice, Barker as Treasurer, and Gottman as Corporate Secretary. Taylor entertained a motion made by Sherman to approve the new assignments. A second was made by T. Brown. *(Approved)*

Motion to Approved 2025 Holiday Schedule

The standard holiday schedule was presented to the board. Taylor entertained a motion made by Gottman to approve the holiday schedule. A second was made by Kleinik. *(Approved)*

OLD BUSINESS

SCIRPDC Sign Damage-Completed

TOPS Electric has completed the work on the SCIRPDC sign. It is now upright and in working order.

SCIRPDC Sexual Harassment Policy

Eastin is working on the standalone Sexual Harassment Policy.

Tabled By-Laws Amendment-Meeting Schedule

Eastin is hoping to meet with the Executive Committee to determine whether any changes are to be made to the number of board meetings held each year. If so, they will propose a schedule for the full board to approve at the November board meeting. Taylor asked the group if they had any suggestions on moving from 10 meetings a year to a smaller number. T. Brown stated the meeting schedule should stay the same and one other member concurred. Others spoke up noting they would like to see it moved from 10 down to 8 or 6. Eastin said further discussion would take place in a committee meeting as the bylaws required.

Gottman asked for an update on the roof. Eastin stated that someone from Johannes Construction had been by and didn't think the issue was too bad.

ADJOURNMENT

Eastin asked if anyone had anything to comment on or questions regarding the agenda. Taylor entertained a motion by Gottman to adjourn the October board meeting at 6:53 p.m. A second was made by Payne. *(Approved)*

APPROVED THIS, THE 26th DAY OF October 2024 AD.

Rick Gottman, Corp. Secretary
SCIRPDC

Larry Taylor, Chairman
SCIRPDC